

GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE

TUESDAY 10 NOVEMBER 2020
7.00 PM

Venue: [Peterborough City Council's YouTube Page](#)

AGENDA

Page No

1. **Apologies for Absence**
2. **Declarations of Interest and Whipping Declarations**
At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification " that has been disclosed to the Solicitor to the Council.
Members must also declare if they are subject to their party group whip in relation to any items under consideration.
3. **Minutes of the Growth, Environment and Resources Scrutiny Committee Meeting Held on 28 September 2020** 3 - 12
4. **Call In of any Cabinet, Cabinet Member or Key Officer Decisions**
The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of the relevant Scrutiny Committee. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee.
5. **Portfolio Progress Report - Cabinet Member for Waste, Street Scene and the Environment** 13 - 26
6. **Rural Estates Update** 27 - 30
7. **Monitoring Scrutiny Recommendations** 31 - 46
8. **Forward Plan of Executive Decisions** 47 - 88
9. **Work Programme 2020/2021** 89 - 94

10. Date of Next Meeting

11 November 2020 – Joint Scrutiny of the Budget

13 January 2021 – Growth, Environment and Resources Scrutiny Committee

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Committee Members:

Councillors: C Harper (Chairman), K. Aitken, R. Brown, C. Burbage, G. Casey (Vice Chairman), A. Ellis, Judy Fox, J. Howard, H. Skibsted, C. Wiggin and I. Yasin

Co-opted Member: Parish Councillor Keith Lievesley

Substitutes: Councillors: J. Goodwin, A. Joseph, S. Qayyum and N. Sandford

Further information about this meeting can be obtained from David Beauchamp on telephone 01733 384628 or by email – david.beauchamp@peterborough.gov.uk

**MINUTES OF THE GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY
MEETING
HELD AT 7PM, ON
MONDAY, 28 SEPTEMBER 2020
VIRTUAL MEETING VIA ZOOM**

Committee Members Present: Councillors C. Harper (Chair), K. Aitken, R. Brown, C Burbage G Casey (Vice-Chair), A. Ellis, Judy Fox, H. Howard, H. Skibsted, C. Wiggin, I Yasin.
Co-opted Member: Parish Councillor Keith Lievesley

Officers Present:
Steve Cox – Executive Director, Place and Economy
Charlotte Palmer – Group Manager, Transport and Environment
Dorothy Poulter – Senior Environment and Pollution Officer
Fiona McMillan – Director of Law and Governance and Monitoring Officer
James Collingridge – Head of Environmental Partnerships
Nick Harding – Head of Planning
David Beauchamp – Democratic Services Officer

Also Present:
Councillor Nick Sandford – Group Leader, Liberal Democrats
Councillor John Fox – Representing the Group Leader, Werrington First
Tom Hennessey – CEO, Opportunity Peterborough

1. APOLOGIES FOR ABSENCE

No apologies for absence were received.

2. DECLARATIONS OF INTEREST AND WHIPPING DECLARATIONS

No declarations of interest or whipping declarations were received.

3. MINUTES OF MEETINGS HELD ON:

3.1. 24 FEBRUARY 2020 – JOINT SCRUTINY OF THE BUDGET

The minutes of the Joint Scrutiny of the Budget meeting held on 24 February 2020 were agreed as a true and accurate record, subject to stating that Councillor Aitken was Chair of the Health Scrutiny Committee under agenda item 5. Appointment of Chairman.

3.2. 11 MARCH 2020 – GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE

Members requested an update on certain recommendations in the minutes. The Democratic Services Officer advised that these points should be raised under agenda item 10. Review of 2019/2020 and Work Programme for 2020/21.

The minutes of the Growth, Environment and Resources Scrutiny Committee held on 11 March 2020 were agreed as a true and accurate record.

4. EXCLUSION OF THE PUBLIC AND PRESS

In accordance with Standing Orders, Members were asked to determine whether the exempt annex relating to item 13, Opportunity Peterborough, which contained exempt information as defined by Paragraph 3 of Schedule 12A, Part 1, Local Government Act 1972, should be exempt and the press and public excluded from the meeting should this annex be discussed, or whether the public interest in disclosing this information outweighed the public interest in maintaining the exemption.

It was UNANIMOUSLY agreed to exclude the press and public for Item 13 should the Exempt Annex be discussed.

5. CALL IN OF ANY CABINET, CABINET MEMBER OR KEY OFFICER DECISIONS

There were no requests for call-in to consider.

6. APPOINTMENT OF CO-OPTED MEMBER

The Growth, Environment and Resources Scrutiny Committee received a report in relation to the appointment of a Co-opted Member in accordance with the Council's Constitution Part 3, Section 4 – Overview and Scrutiny Functions.

The purpose of the report was to seek approval from the Committee to appoint Parish Councillor Keith Lievesley as a non-voting Co-opted Member to represent the rural communities for the municipal year 2020/2021.

The Democratic Services Officer introduced the report and explained that the Parish Council Co-opted Member had been put forward by the Parish Council Liaison Committee and that the appointment would be reviewed annually.

The Committee agreed unanimously to the appointment of Parish Councillor Keith Lievesley as a non-voting Co-opted Member for the municipal year 2020/21. The Chairman invited Parish Councillor Keith Lievesley to join the meeting.

ACTIONS AGREED

The Growth, Environment and Resources Scrutiny Committee considered the report and **RESOLVED** to appoint Parish Councillor Keith Lievesley as a non-voting co-opted member to represent the rural communities for the municipal year 2020/2021. The appointment would be reviewed annually at the beginning of the next municipal year.

7. PLACE AND ECONOMY COVID-19 UPDATE

The report was introduced by the Executive Director, Place and Economy accompanied by the Head of Environmental Partnerships and the Group Manager – Transport and Environment. The report updated the Committee on the work undertaken by Place and Economy in response to the Covid-19 crisis and the impact of the crisis on services.

The Growth, Environment and Resources Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members asked when bulky waste collection services would restart, after having been re-introduced then stopped after 4 days. Officers responded that the bulky waste service had never been fully suspended with 30 slots per day still

operational. It was the bespoke quoted collections (not general list A) that had stopped and officers would aim to restart these when possible.

- The Prevention and Enforcement team were aiming to deploy the CCTV cameras to tackle fly-tipping as quickly as possible although Regulation of Investigatory Powers Act (RIPA) regulations regarding covert CCTV had to be followed. Sites needed to be assessed on a case by case basis.
- Members asked what was being done to reduce the misuse of bins. Officers responded that Aragon Direct Service would place stickers on the bins, Education Officers would conduct site visits and Officers would have conversations with those who regularly contaminating bins.
- Members enquired about the status of redeployed staff. Officers responded that staff had returned but were being prepared to be redeployed again. If staff were redeployed, Members would be made aware. Aragon were working with the Test and Trace Agency to get staff inducted and were bringing in contingency plans to avoid disruption to services. Key frontline services had been identified.
- Members requested an update on Active Travel Funding, and Crescent Bridge in particular. Officers responded that all Tranche 1 Active Travel schemes were temporary and were being evaluated to see which could be developed as part of Tranche 2 work and wider transport schemes in the City. With regards to Crescent Bridge, the City was still only experiencing 88% of pre-Covid traffic levels and peak periods were not as intense as before the COVID-19 pandemic. Officers were monitoring the use of the scheme by cyclists and the cross-party working group would consider this information and make recommendations on the future development of the schemes.
- Members requested that the Executive Director, Place and Economy ascertains whether any funding awarded from the Combined Authority's Entrepreneurs Panel would need to be spent within the current financial year.
- Members asked when Parish Council bulky waste collection services would be restarted, noting that some people depended on them due to the cost of the Council's bulky waste collection services. Officers responded that there were issues with drivers' working hours to be addressed and would discuss these issues with Aragon Direct Services.
- Members suggested that people could receive money back on recycled cans, noting that this took place in Denmark. Officers responded that they would update Members if such a scheme was introduced by the Government.
- Members referred to page 42 of the reports pack and asked what was being done to address declining recycling performance. Officers responded that there had been an increase in black bin tonnage without a corresponding increase in use of the food waste caddy, which showed that education was needed. Aragon employed an officer to knock on doors to educate people. 18,000 people had re-subscribed to the garden waste collection service which would improve recycling tonnages in the future.
- Members commented that access to green space varied across the City and the Council needed to take account of this. Officers responded that this was being looked at.
- Members commented that although there had been a focus on cycling, the use of public transport had declined with car use increasing. Members requested that the Committee receive a report on the Council's long-term plans for promoting sustainable transport. Officers responded that discussions were underway with the Combined Authority to promote the use of public transport. The CA were leading a campaign to encourage people to use buses where safe and to ensure there were sufficient bus services for children.
- The Committee requested that the Group Manager, Transport and Environment provides the Committee with information on damaged pop-up cycle infrastructure, ensures issues regarding car parking near cycle infrastructure on Priestgate and Bridge Street were dealt with and reviews all measures to ensure they were

working as intended. Officers commented that inspections of infrastructure took place regularly but procuring stock for replacement bollards had taken longer than hoped.

- Members asked what was being done to educate car users regarding safe driving around cyclists. Officers responded that the School Streets initiative was in place to close roads outside schools at pick-up and drop-off times. This was not suitable for all schools and a risk assessment was undertaken for every school that came forward. This was an essential part of educating people about alternative means of travel for commuting by normalising active travel. Officers would investigate what further communication could be done to pursue this goal further.
- Members requested that the Group Manager, Transport and Environment notes their concerns that efforts to restrict parking in the City (e.g. via restrictions on single occupancy vehicles) might cause difficulties for residents of more rural areas where public transport was limited.
- Officers stated that the work being undertaken by Royal Haskoning would take into account supply and demand for parking in Peterborough so the use of alternative modes of transport was factored in to reduce city centre traffic in while allowing people to drive in if they wished. The location of car parks was important. The Royal Haskoning report would be made available in the weeks following the meeting.
- Members commented that there was a cross-party working group underway to investigate the promotion of walking and cycling and encouraged other members to raise any concerns with their group representative.
- Officers reassured members that the Place and Economy directorate was prepared for future local lockdowns and lessons from the first national lockdown had been learnt and would be applied going forward.
- Members requested that the Democratic Services Officer adds a pending agenda item to the Committee's work programme for March 2021 on the Council's long-term plans for encouraging use of sustainable modes of transport.

ACTIONS AGREED:

The Growth, Environment and Resources Scrutiny Committee **RESOLVED** to note and comment on the report and

1. Requested that the Executive Director, Place and Economy ascertains whether any funding awarded from the Combined Authority's Entrepreneurs Panel would need to be spent within the current financial year.
2. Requested that the Democratic Services Officer adds a pending agenda item to the Committee's work programme on the Council's long-term plans for encouraging use of sustainable modes of transport
3. Requested that the Group Manager, Transport and Environment provides the Committee with information on damaged pop-up cycle infrastructure, ensures issues regarding car parking near cycle infrastructure on Priestgate and Bridge Street were dealt with and reviews all measures to ensure they were working as intended.
4. Requested that the Group Manager, Transport and Environment notes Members' concerns that efforts to restrict parking in the City (e.g. via restrictions on single occupancy vehicles) might cause difficulties for residents of more rural areas where public transport was limited.

8. REVIEW – TASK AND FINISH GRUP TO INFORM THE DEVELOPMENT OF AN AIR QUALITY AMBITION STATEMENT ACTION PLAN

The report was introduced by the Group Manager – Transport and Environment, accompanied by the Senior Environment and Pollution Officer. The report provided an

opportunity for the Committee to review progress on the outcomes of the Task and Finish Group.

The Growth, Environment and Resources Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members asked what the objectives of the Combined Authority's Bus Reform Task Force were, when this would come to and if the documentation of the group would be shared. Officers responded that an outline business case was being produced to examine different options for delivering services going forward, including franchising. Cllr Allen was the Council's representative on this group. It was agreed that the Group Manager, Transport and Environment would ensure that Members' views are taken into account on the Combined Authority's Bus Reform Task Force, ensure that the Committee are kept up to date with the work of the group and ask that the papers of this group are shared with Committee Members.
- Members referred to recommendation 5 and requested an update on Mass Rapid Transit. Officers responded that a discussion on this had taken place with the Combined Authority. Work was progressing, and a paper would be shared among officers on opportunities for schemes to bring forward. It was currently too early to share further details but work was progressing and officers looked forward to bringing forward different options in due course.
- Members referred to recommendation 7 and requested an update on green infrastructure. Officers responded that green infrastructure was included as standard as an agenda item on the Project Board for Highway Schemes. Officers sought opportunities to maximise the use of green infrastructure. There was a balance to achieve between the air quality benefits of green infrastructure and ensuring safe visibility for walking and cycling. There was scope for further work in this area such as providing training to officers on the benefits of green infrastructure and how to develop creative schemes. Updates would be provided in due course. The hedgerows on the segregated cycle way on Bretton Way were an example of good practice.
- Members suggested that the Task and Finish Group could have considered fleet renewals of Aragon vehicles as part of their work. Officers responded that this would be considered as part of the Climate Change working group and work was underway with Aragon Direct services on the Fleet Renewal programme, with the aim of tackling the climate emergency and achieving net zero emissions. Some vehicles would be easier to switch than others.
- Members referred to recommendation 1 in section 4.2 and asked if orbital bus routes were being considered. They could serve the City Hospital to alleviate parking issues. Officers responded that discussions were underway with the Combined Authority regarding establishing an orbital route to connect Hampton with Orton Northgate, via the parkway and to the hospital. Commercial bus operators could choose their own routes so the Combined Authority were investigating alternative models of providing bus services.
- The Committee requested that the Group Manager, Transport and Environment ensures that Members' views are taken into account on the Combined Authority's Bus Reform Task Force, ensures that the Committee are kept up to date with the work of the group, and asks that the papers of this group are shared with Committee Members.
- The Committee requested that the Group Manager, Transport and Environment provides the Committee with information on emission standards for taxis.
- Members commented that the recommendations, if implemented, would achieve good outcomes for both air quality and climate change and noted that Cabinet had agreed that the cross-party climate change group would take forward the recommendations of the Air Quality Task and Finish Group.
- Some members felt that the Mayor of Cambridgeshire and Peterborough should actively consider introducing bus franchising to gain control of bus services.

- Members commented that recommendation 7 was meant to apply to both existing and new green infrastructure. Air quality benefits could be lost if infrastructure was reduced although a balance had to be struck between air quality and safety.
- Members praised that fact that evidence was being collected before the Air Quality Management area mentioned in recommendation 9 was revoked.

ACTIONS AGREED:

The Growth, Environment and Resources Scrutiny Committee **RESOLVED** to review and comment on the report and

1. Requested that the Group Manager, Transport and Environment ensures that Members' views are taken into account on the Combined Authority's Bus Reform Task Force, ensures that the Committee are kept up to date with the work of the group, and asks that the papers of this group are shared with Committee Members.
2. Requested that the Group Manager, Transport and Environment provides the Committee with information on emission standards for taxis.

9. SUSPENSION OF AFFIXING COUNCIL SEAL TO LEGAL DOCUMENTATION

The report was introduced by the Director of Law and Governance and Monitoring Officer. The report allowed the Committee to note the decision taken by the Chief Executive under Part 4, Section 4.6.1 of the constitution, which permits the Chief Executive to undertake emergency action.

There were no comments by members.

ACTIONS AGREED

1. The Growth, Environment and Resources Scrutiny Committee **RESOLVED** to note the decision taken by the Chief Executive under Part 4, Section 4.6.1 of the constitution as set out in this report.

10. REVIEW OF 2019/2020 AND WORK PROGRAMME FOR 2020/21

The Democratic Services Officer introduced the report which considered the 2019/20 year in review and looked at the work programme for the new municipal year 2020/21 to determine the Committees priorities. The report also asked the Committee to consider if further monitoring of recommendations made during 2019/20 was required.

The Growth, Environment and Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members requested responses to the recommendations made by the Joint Meeting of the Scrutiny Committees on 24 February 2020. The Democratic Services Officers responded that responses had been received from Cabinet and could be found in Appendix 2.
- Members requested that the Council's Rural Estates be discussed at a future meeting of the Committee. The Democratic Services Officer advised that this item had already been added to the Work Programme.
- Members requested a briefing note on the outcomes of the Car Parking Study mentioned in Section 4.3 of agenda item 8 (Recommendation 2). It was agreed that the Executive Director, Place and Economy would do this.

- Members requested an update on the Council's Towns Fund bid. It was agreed that the Executive Director, Place and Economy would provide an update.
- Members requested that a further COVID-19 update be provided to the Committee for the March 2021 meeting. It was agreed that the Democratic Services Officer would update the Work Programme accordingly.

ACTIONS AGREED

The Growth, Environment and Resources Scrutiny Committee **RESOLVED** to

1. Consider items presented to the Growth, Environment and Resources Scrutiny Committee during 2019/20 and make recommendations on the future monitoring of these items where necessary.
2. Determine its priorities and approves the draft work programme for 2020/2021 attached at Appendix 1.
3. Note the Recommendations Monitoring Report attached at Appendix 2 and consider if further monitoring of the recommendations made during the 2019/2020 municipal year was required.
4. Note the Terms of Reference for this Committee as set out in Part 3, Section 4, Overview and Scrutiny Functions and in particular paragraph 2.1 item 4, Growth, Environment and Resources Scrutiny Committee and paragraph 3.8 Flood Risk Management as attached at Appendix 3.
5. Request that the Executive Director, Place and Economy provides the Committee with an update on the Towns Fund bid.
6. Request that the Executive Director, Place and Economy provides the Committee with a briefing note on the outcomes of the Car Parking Study mentioned in Section 4.3 of agenda item 8 (Recommendation 2).
7. Requested that the Democratic Services Officer adds a further Covid-19 update to the Committee's Work Programme for the March 2021 meeting.

11. FORWARD PLAN OF EXECUTIVE DECISIONS

The Democratic Services Officer introduced the report which invited members to consider the most recent version of the Forward Plan of Executive Decisions and identify any relevant items for inclusion within the Committee's work programme or to request further information. It was noted that a new version of the Forward Plan (Key Decisions from 26 October 2020) had been published since the agenda for this meeting had been distributed. This new plan had been circulated to committee members via email

Members requested updates on various forward plan items. These are detailed in the actions below.

ACTIONS AGREED:

The Growth, Environment and Resources Scrutiny Committee **RESOLVED** to consider the Forward Plan of Executive Decisions and requested briefing notes on the following items

- Vehicle removal for Parking contravention – KEY/15APR19/02. *Specifically, who will be consulted, e.g. parish councils and residents' organisations etc.*

- Purchase of new Fleet and Plant for Environment Base Services – KEY/31AUG20/04
- Approval of funding for the provision of accommodation to reduce homelessness – KEY/14OCT19/01. *Specifically, whether this relates to hotel crisis accommodation during the Covid-19 pandemic.*
- Sale of the freehold of the London Road Stadium and the Allia Business Centre – KEY/12OCT20/01

A verbal update was requested on the following item, to be provided before the decision is taken.

- Approval for the Council to collaborate with Peterborough Investment Partnership on proposals to develop a new Swimming pool and Leisure Facility (Non-key)

12. DATE OF NEXT MEETING

- 10 November 2020 – Growth, Environment and Resources Scrutiny Committee
- 11 November 2020 – Joint Scrutiny of the Budget

13. OPPORTUNITY PETERBOROUGH

The report was introduced by the CEO of Opportunity Peterborough which provided an update on the activities and achievements of Opportunity Peterborough, provided an overview of the opportunities and challenges that face the company in the very near future and provided information to the Committee for its consideration regarding the continued funding of the company.

The Growth, Environment and Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members complimented the impact of the current CEO on the work of Opportunity Peterborough and hoped the organisation received the funding it needed.
- Members asked what was being done to attract students and medical professionals to the City during the development of the University. In response, the CEO mentioned a variety of plans including:
 - Place-marketing the City
 - Building on inward investment work
 - Exhibitions and conferences
 - Talent attraction, which would be a new area of work for Opportunity Peterborough and would complement its existing work well by cross-messaging that the city is both a good place to live and a good place for businesses to invest. This would help to attract professionals to the City.

As agreed at agenda item 4, the meeting moved into exempt session.

ACTIONS AGREED:

The Growth, Environment and Resources Scrutiny Committee **RESOLVED** to

1. Note the achievements and impact of Opportunity Peterborough with regards to support for the local economy and jobs creation as described in this report and Appendix A.
2. Note the opportunities for enhancing its services, and thus its impact, as laid out in the Business Plan in Appendix B.
3. Note the challenges that the company will face should it be unsuccessful in securing a new contract with the CPCA.

4. Consider the benefits of Opportunity Peterborough as a valued asset, and the potential to share costs and service outcomes with neighbouring authorities such as Cambridgeshire County Council and South Kesteven District Council.

7pm – 8.49pm

CHAIRMAN

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| GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE | AGENDA ITEM No. 5 |
| 10 NOVEMBER 2020 | PUBLIC REPORT |

| | | |
|--------------------------------|---|------------------------|
| Report of: | Steve Cox, Executive Director. Place and Economy | |
| Cabinet Member(s) responsible: | Cllr Marco Cereste - Cabinet Member for Waste, Street Scene and Environment | |
| Contact Officer(s): | James Collingridge – Head of Environmental Partnerships Richard Pearn – Head of Waste, Resources and Energy Mark Sandu – Operations Director, Peterborough Serco Strategic Partnerships Charlotte Palmer - Group Manager - Highways and Transport Andrew Lesiw – Managing Director, Westcombe Engineering | Tel. (01733) 864736 |

PORTFOLIO PROGRESS REPORT - CABINET MEMBER FOR WASTE, STREET SCENE AND ENVIRONMENT

| | |
|---|---------------------------|
| R E C O M M E N D A T I O N S | |
| FROM: Councillor Cereste Cabinet Member for Waste, Street Scene and Environment | Deadline date: N/A |
| It is requested that the Growth, Environment and Resources Scrutiny Committee note the contents of this report. | |

1. ORIGIN OF REPORT

- 1.1 This report is provide updates to the Growth, Environment and Resources Scrutiny Committee with overview service reviews, and on the progress of items under the responsibility of the Cabinet Member for Waste, Street Scene and Environment

2. PURPOSE AND REASON FOR REPORT

- 2.1 The report is being presented by Cllr Cereste at the request of the Growth, Environment and Resources Scrutiny Committee. The report will provide an overview of all the key portfolio areas.
- 2.2 This report is for the Growth, Environment and Resources Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council:
- 1. City Centre Management:
 - 3. Environmental Capital:
 - 7. Waste Strategy and Management:

2.3 The Cabinet portfolio for Waste and Street Scene covers the following areas: -

- a) Peterborough Limited trading as Aragon Direct Services,
- b) Cemeteries and Crematoria
- c) Registrar and Coroner's Service
- d) Lead on the Council's energy strategy
- e) Responsible for Westcombe Engineering
- f) Waste Strategy and Management
- g) Climate Change) City Centre

2.4 The areas under this portfolio cover a breadth of services and contribute to all the priorities in the Sustainable Community Strategy: -

- Creating opportunities – tackling inequalities;
- Creating strong and supportive communities;
- Creating the UK's environmental capital; and
- Delivering substantial and truly sustainable growth

3. **TIMESCALES**

| | | | |
|---|-----------|----------------------------------|-----|
| Is this a Major Policy Item/Statutory Plan? | NO | If yes, date for Cabinet meeting | N/A |
|---|-----------|----------------------------------|-----|

4. **BACKGROUND AND KEY ISSUES**

4.1 **Aragon Direct Services**

4.2 The Aragon Direct Services (ADS) contract is now into its second year of operations and continues to deliver a breadth of services including: -

- Street Cleansing
- Waste and Recycling Collections
- Grounds Maintenance and Arboriculture
- Home to School Transport
- Property Maintenance
- Taxi testing and vehicle MOT's

4.2.1 ADS is overseen by a board of directors made up of senior ADS officers and PCC Councillors. The board is in place to oversee the running of the company and to have an overarching view on spend and business development.

PCC's client team hold fortnightly meetings with the Managing Director of ADS and fortnightly separate operation meetings with Heads of Service of ADS. Ultimately any changes to the governance or structure of ADS including performance will be reported to the Shareholder Cabinet Committee, and Cabinet in accordance with established governance of PCC companies.

ADS have continued to explore further commercial works to build on their portfolio. , Unfortunately due to COVID restrictions and the lockdown period this work has been delayed. However a key service area that ADS could supply as an additional service involves PCC trade waste which will then allow them to expand further in this region. The decision whether to award trade waste services to ADS is currently being considered and subject to approval via PCC's internal governance process.

4.3 **Overview of Service Areas and Performance**

4.4 **Street Cleansing**

4.4.1 ADS undertake street cleansing throughout the city, they currently empty 1,341 litter bins and 305 dog waste bins and since April 2020 ADS have already collected 303 tonnes of street sweepings.

ADS have continued to help the recovery of the city centre with additional cleansing, to 'Viricidal' clean bike racks and benches. , They have continued to have a dedicated city centre team to cleanse the city centre and use 'Hot Wash' machine on a cyclical basis.

As Autumn now approaches, ADS will implement their seasonal leaf fall cleansing regime which will utilise the large and small sweepers to clean roads and footpaths to remove leaf fall.

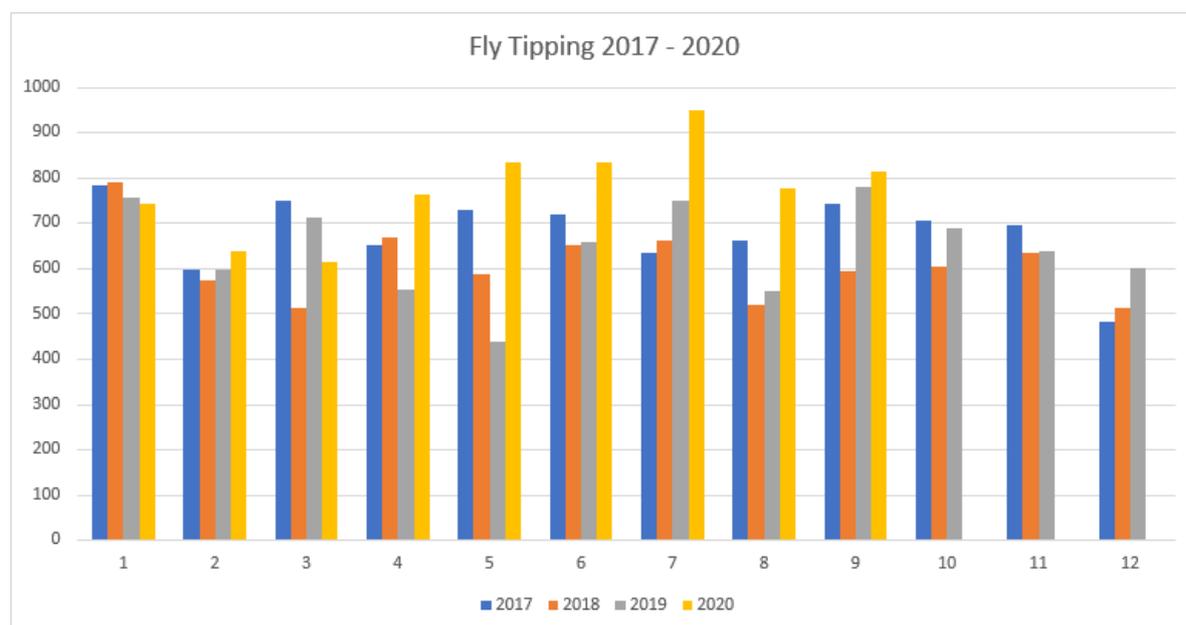
Work with community groups continues to grow supporting them with community Litter Pick days this has seen some great success across the city and has been gaining momentum. ADS provide litter pickers, bags and take away the arising following the events. We have also acquired some children's gloves and litter pickers so they can join in from an early age.

4.4.2 ADS continues to be an active member of the 'Discarded Needles Group' meetings, offering advice on the areas of the city where they are finding the most paraphernalia. The needle bins that where procured by ADS have been in situ and they have collected 247 needles from them since April 2020. Through the work with ADS the needle bins have been placed in areas of need though an evidence based approach, this has also resulted in 247 needles not being discarded in open space areas.

4.4.3 Fly tipping continues to be an issue across the city with an increase seen during the lockdown period and a lot of additional waste being produced.

ADS are working hard to clear waste resulting from fly tipping within their contractual KPI timeframe of 24 hours for hazardous and 48 hours for non-hazardous fly-tipping once this is reported to them. ADS is working with the Peterborough Enforcement Services (PES) team to look at the possibility to have a single visit resolution in most cases. A fly tip requires an enforcement officer to attend before it can be removed. However, we are investigating if ADS operatives can remove any evidence in situ so that fly tip can be removed quicker and completed in one visit for some of the more routine fly tips. As part of the Cross-Party working group on fly tipping CCTV Cameras where procured, have now been deployed during November 2020 at some 'Hot Spot' locations in compliance with data protection, Regulation Investigatory Powers legislation and Data Protection Impact Assessments.

The following table depicts the number of fly tips that have been removed by ADS per month since January 2017 as we can see there has been a rise since April 2020 with a peak in July 2020 however, we are starting to see this reduce slightly.



PCC have a dedicated page on the website to advise residents of safe local traders that they can

use to remove their waste as there is concern that a number of the larger fly tip we see in the rural areas could be the 'man with a van' type removal firms.

<https://www.peterborough.gov.uk/business/business-waste>

4.4.4 **RECAP Fly Tipping Group**

SCRAP It Fly Tipping Campaign is a toolset developed by Hertfordshire County Council and provided for councils to improve the management of their response to fly tipping.

SCRAP It Fly Tipping Campaign in conjunction with the Recycling for Cambridgeshire and Peterborough (RECAP) Partnership continues to work together on sharing intelligence and best practice in the fight against fly tipping. The Covid-19 situation has curtailed much of the practical aspect of the project however the project is continuing to deliver and move forward.

The PES team are currently investigating several fly tipping incidents which occurred since the start of lock down - 58 in total, we are also looking at how we can start PACE interview again in line with guidance.

The special CCTV cameras have been purchased but limited opportunity to use them considering the pandemic and associated issues. The situation has allowed works to be undertaken to explore opportunities with neighbouring councils on sharing different technologies for locations and incidents to bring the best equipment to bear as required.

4.5 **Waste, Recycling Collection and Waste Treatment**

- 4.5.1 ADS operate a fortnightly collection of residual and recycling waste from circa 85,000 properties with food waste being collected weekly. Garden waste continues to be a paid for service and we have 19,179 subscriptions so far this year compared to 21437 last year. Residents continue to take up the Direct Debit option with 8245 choosing to pay this way, breaking down the £45.00 charge over 3 payments and making it a recurring subscription for them.

Current recycling rates compared to this point last financial year are shown below.

We are currently slightly up but recognise that with each 1% that can be diverted into the correct recycling waste stream, this can save PCC circa £48,000. Where we have continual contamination issues, ADS have reinstated their officer who will visit the properties to offer education and advise on how they should be using their bins correctly.

We are also working on other communications campaigns to try and increase participation in using the Food Waste service as it is recognised that both the black and green bins are still seeing food waste deposited in them.

April 19 - September 19 = 39.84% Recycled/Composted

April 20 - September 20 = 40.71% Recycled/Composted

- 4.5.2 The current fleet of Refuse and Recycling vehicles are at the end of their economic life and are seeing increase breakdowns and more costly repairs needed ADS have put forward a proposal for a capital replacement scheme and have been trialling various types of vehicle including hybrid and fully electrical.

- 4.5.3 ADS continue to deliver waste services in line with PCC's Waste Policy that no residual side waste will be picked up and contaminated bins not collected, during lockdown we saw a large increase in residual tonnages and a lot of side waste being placed out. We have been monitoring these tonnages on a weekly basis and have just recently started to see a decrease in the residual tonnages which we hope will continue, these increased weights have put an additional burden on the teams who have worked extremely hard throughout the pandemic to ensure the city's waste is collected.

4.5.4 **Recycling Improvement - Education and Awareness Raising**

The new HRC in Fengate is already recycling more material than the Dogsthorpe site did however the development of the service is not yet complete. Part of the facility is specifically designed to permit the hand sorting of any bags of mixed waste that contain recycling and included within the contract is a role for educating site users as to how to prepare for recycling on site. Regrettably the Covid-19 pandemic has severely limited the ability to undertake such sorting and close

contact education so these services will remain delayed until a lessening of social distancing requirements.

Starting in late 2020 a second approach will commence with targeting of areas where contamination, poor participation or other issues are affecting the recycling performance of the city as a whole. Using information gathered from crews, inspections of collected material and data gathered by the onboard equipment, areas can be identified and communication efforts targeting the key issues can be undertaken in conjunction with ADS and the Prevention and Enforcement Service.

Officers are working with ADS and Viridor on the development of education and awareness raising tools that can be used remotely so we will be able to engage with schools and interested groups whilst social distancing measures remain the norm and preclude physical visits to the ERF and roadshow events.

4.5.5 **HRC**

The site has been performing well in segregating materials away from disposal. Performance to end of September 2020 is over 69% of received materials separated for recycling, reuse and composting. This is above the performance achieved at the Dogsthorpe site for the same period was 64%, however is depressed somewhat by measures employed to ensure social distancing is maintained on site.

The HRC has seen overall material, both residual wastes and recycling materials, up by on average over 15% for the first period ending September 2020.

The HRC is seeing a strong increase in the volumes/weights of materials associated with DIY, so rubble and hardcore, wood and metals, with a lower than one might expect volume of cardboard and similar packaging materials arising from home deliveries of good.

PCC and its contractor FCC have followed both the latest National Guidance specifically on the management of such facilities in the light of the Covid-19 situation, both that produced by the government and industry experts. Of note is the fact that FCC operate a significant number of these facilities and bring that experience and learning to Peterborough.

The Public Health team for Peterborough have been and continue to be involved in the management of the facility through the development and evolution of procedures and issuance of guidance taking account of the specific needs of Peterborough and the continually changing situation locally.

New signs have been installed including new floor stickers reminding people of the 2-metre Social Distancing rule as well as two number larger signs reiterating the need to remain vigilant and maintain social distancing also highlighting that visitors may be asked to leave if they fail to comply.

Additional staff members have been employed, initially on a temporary basis and these costs are being recorded as COVID impacts, specifically to increase the presence and guidance available on the top deck where parking and skip access is located as well as to manage the traffic entering the facility. Alternate parking bays have been closed off to improve the distance site users can maintain and this has led to reduced capacity that has necessitated the above-mentioned staffing increases and traffic management measures.

4.5.6 **Resources and Waste Strategy - RECAP**

A project is being undertaken across the RECAP Authorities (Cambridgeshire County Council and its constituent District Councils and Peterborough City Council), to develop proposals for waste and recycling collection to allow partners to move services towards ways of working that will align with the developing government Resources and Waste Strategy.

The government strategy, subject to extended ongoing consultation, aims to bring consistency to the materials collected by councils across the country to improve the quality and quantity of

recycling collected nationally. By working with RECAP partners, funding for this system modelling exercise has been secured from DEFRA and the existing closeness in shared strategy and collection method places us well to share learning and adopt common approaches to reduce cost and improve services to residents.

Other provision in the expected policy suite aims to legislate to influence the producers of packaging to simplify its design for improved recycling and to ensure the costs of recycling, and treating non-recyclable packaging, is borne by the producers themselves. This aims to assist councils in future service design and delivery subject to how this is implemented. The modelling work aims where possible to take account of these implications to futureproof developing services.

4.6 **Grounds Maintenance and Arboriculture**

4.6.1 ADS have completed all the city-wide grass cutting for 2019/20 and have commenced shrub cutting. One biodiversity area (Hallfields Lane) suffered from several arson attempts last year as a result we left the cutting of the area until late September this year which has seen an improvement. We are also working with PECT to look at how we can enhance the area further with some understory planting around tree and the potential for further wildflowers in the Biodiversity area.

The Biodiversity area at Hastings Road has also been extremely successful with work from a voluntary group also planting wildflowers they have seen an increase in insects and their works has been greatly appreciated.

ADS have retained Green Flag status at 3 parks across the city and continue to work with 'friends of' groups to improve park facilities. This also includes working closer with the groups to apply for external funding for improvements and events within the parks.

We are working with more groups to look at them taking over areas of land this includes planting wildflowers and edibles, we have also working with groups such as PECT and Up The Garden Bath to improve open space areas and get more community ownership.

ADS worked hard over the COVID lockdown to support the council in closing all of its play areas and carried out weekly checks to ensure signage was in place. Following this, measures were jointly implemented by Public Health and PCC to re-open play areas with ADS installing signage and removing play equipment as needed to ensure appropriate social distancing measures were in place.

ADS are commencing the city wide Winter tree planting programme and are also working with other groups such as PECT to identify areas across the city that can be used for more large-scale whip planting.

4.7 **Home to School Transport**

4.7.1 ADS currently operate 30 Home to School routes for PCC. These are both mainstream and SEN. They also operate the Community Link Service that takes residents who cannot use public transport to and from the shops. This continues to be a valued and well utilised service; due to the timings we are also able to utilise Home to School vehicles in between their runs.

ADS are also looking to upskill their staff members as they have seen a lack of skilled PSV drivers in the market for the hours required to cover Home to School routes. As such they are training non-PSV drivers and Passenger Assistants to obtain their PSV licence. This will allow greater flexibility in service delivery and offer the resilience needed to cover for sickness etc.

During the lockdown period as schools were shut ADS offered to help with agencies transporting works to and from factories to allow social distancing in their vehicles. They also worked with a charity who were making PPE to transport materials.

4.8 **Property Maintenance**

- 4.8.1 ADS offer a Repairs and Maintenance helpdesk function for all PCC properties with a 24 hour on call-service where required. They also ensure that the council's statutory servicing obligations on our properties are fulfilled and a 5 yearly condition survey of our estate is conducted.

During lockdown ADS ensured that all the PCC estate continued to have its statutory testing undertaken to ensure offices were in a safe condition ready for reoccupation, they have also been installing COVID secure safety measure such as screens and sanitiser stations.

This is seen as an area of the business that can be further expanded with some schools already signing up to SLAs with ADS. However, we want to expand this further as ADS can offer a complete package with Property, Grounds Maintenance, and Cleaning. ADS are working on promotional materials they can use to promote these services within schools and have also consulted PCC service areas such as Strategic Property about promoting this more widely to academies .

4.9 **Bereavement Services**

- 4.9.1 Throughout the period of lockdown, the office, crematorium and cemeteries continued to operate effectively, ensuring that all national guidelines and legislation were adhered to. All staff continue to work under restricted conditions with consideration for the bereaved at the forefront of every staff members mind.

The mausoleum project is moving forward and although there has been a delay to building works commencing due to covid-19, the works have now begun and we will be in a position to contact families on the waiting list in the next few weeks to start to take reservations.

The Green Flag has once again been awarded to the Crematorium, indicating the high standards that are maintained within the grounds. The service has also retained the highest possible 'Gold Standard' award as assessed by the Charter for the Bereaved for both Cemeteries and the Crematorium.

Phase one of three complete refractory brick relines has just been completed on one of our three cremators. Cremators two and three are scheduled to be relined in the next financial year. This work is completed every five years to ensure the cremators are fit for purpose and comply with emission legislation.

Following the retirement of two long standing colleagues, with over 60 years' service between them, in May and August this year their replacements are now in post following a smooth transition period in-line with the Bereavement Services succession plan.

4.10 **Register Office**

- 4.10.1 Death registrations have continued to be taken throughout the pandemic, although the majority have been taken over the telephone. This has been well received by bereaved families as no need to travel and quicker electronic transfer of documentation. At the peak of the pandemic 334 deaths were registered in April.

The Register Office re-opened for birth registration appointments on 24 June once all Covid 19 safety measures were in place with 1200 babies waiting to be registered – this has now reduced by over half this number with the remaining backlog due to be cleared by December. Urgent requests continue to be met. In July 541 births were registered compared to 0 in April. New parents have been able to apply for benefits etc. by using baby's NHS number so are not disadvantaged by having to wait to register.

Weddings and civil partnership ceremonies re-commenced on 4 July which was the first day government guidelines allowed. A maximum of 6 guests at the Register Office are permitted to allow for 2 metre social distancing. Ceremonies are to be concluded in the shortest time possible as per government guidelines with no readings or extra vows and minimal photos. All guests are required to wear masks. At the outside venues 30 guests were allowed to attend if space permitted but this was reduced to 15 in September 2020.

Over 250 ceremonies have been moved to date. The administration fee for this has been waived as has the difference in between this year's and next year's fee. All couples are contacted and advised about the restrictions that are in place to decide whether to proceed under these arrangements. Many have moved to next year.

Citizenship ceremonies have also recommenced, although only at the Register Office and not yet at the Town Hall. Small groups of 6 new citizens attend and receive their naturalisation certificate. All those waiting before lockdown have now been cleared.

Full certificate production is not yet underway locally as customers can contact the General Register Office for their historical certificates. Urgent applications or those for events this year continue to be produced in Peterborough.

The Law Commission has recently published its consultation paper 'Getting Married: A Consultation Paper on Weddings Law'. This makes provisional proposals for a comprehensive new legislative scheme to replace the outdated, restrictive current law of weddings, much of which dates from 1836. Amongst the proposals are to allow weddings conducted by independent celebrants and non-religious belief organisations (such as Humanists), for weddings to take place in a location chosen by the couple and for greater freedom as to the form the wedding takes. Responses are required by 3 December and one will be submitted by the Peterborough Registration Service

4.12 **Westcombe Engineering "WE"**

4.12.1 WE's talented workforce continues to adapt and grow as the business continues to change. These much-needed changes within the business have been made to improve inefficiencies and have been put into place with the involvement of all of its employees, tapping into differences, skills, knowledge, and experience. Combining all these qualities has ensured WE have developed a business to date that is both efficient and productive and will ensure it meets ever-changing customer's needs and expectations.

This year in particular, WE workforce has had to continually adapt even further to accommodate new and different work, ever changing working environment, new technology, new machines, and methods. They have all risen to the challenge as both individuals and as a team to achieve these demanding challenges head on successfully. WE will no doubt see the benefits of this hard and determined work over the next year or so, as WE begin to see projects come to fruition.

WE have further extended its workforce with the addition of our second apprentice, a real find. He has added further value to WE's business along with a thirst for knowledge and a desire to continually learn and improve.

WE lost a long-term employee to VR earlier this year and with him 20 plus years of experience and knowledge. WE will be looking to recruit to fill this gap as we begin to see new orders arrive.

WE have been shortlisting for an additional internship work placement student over the summer period (delayed due to COVID-19). A placement student will be joining us for a tester session on Wednesday 2nd September 2020 following a successful interview. These work placement appointments are extremely important as WE continue succession planning for its workshop employees.

With the recent addition of a 2nd Apprentice and the loss of an experienced employee through VR, WE current ratio stands at 60% of staff having a disability, which is fantastic for a high precision engineering environment such as Westcombe Engineering.

There is absolutely no doubt that the breakout of the COVID-19 pandemic in the 1st quarter of this year has and will continue to cause significant disruption within the manufacturing sector, causing severe operational, social, and financial consequences. In fact, WE unknowingly felt the impact of the early stages from November 2019, as its China export orders began to slow

up. It has forced WE to rethink risk management and contingency plans, workforce safety protocols, manufacturing operations and new ways of working opportunities, whilst compiling the next 5 years business plan.

Primarily, the Safety and Health of our employees at WE continues to be paramount. The business was closed for 6 days from Thursday 26th March, whilst the PHE and UK Government COVID-19 advice and guidance were studied in detail. We continued to develop a safe, robust COVID-19 return to work Risk Assessment along with proposed changes to the workplace which were reviewed and approved by the PCC Health and Safety team and were also discussed as a benchmark example at the joint Corporate HR/HS meeting 26th April 2020.

To date WE have concentrated on solving the immediate challenges required to keep its business as stable as possible. WE have continued to work tirelessly with its customers and suppliers to gain a better understanding of their production demand changes, labour support challenges and supply chain ecosystem constraints.

WE have compiled the next 5-year business plan to further develop the business. WE need to focus on building a business that is as future-proof as possible using new technology solutions and its talented workforce as a foundation. This strategy will not only increase resilience, protect operations, and support workers through the crisis, but will also help sustain a competitive advantage to accelerate business growth once economies start to rebound. WE have continued to invest in capital plant, equipment, and people to ensure the business is in a strong position to deliver both existing and new project orders.

Some highlights WE have achieved during the COVID-19 pandemic lockdown and 2019/2020 that WE are particularly proud of:

1. 86% of our workforce phased return safely back to work by end of April 2020.
2. Advanced Handling £70K order to supply Tesco with pallet tilt device for moving food pallets around their stores during COVID-19 Pandemic.
3. 12th May 2020, Anglia Business News Update interview and coverage of Westcombe Engineering and how we successfully coped with continuing to work through COVID-19 pandemic lockdown, whilst other companies within similar industry sectors closed.
4. Securing new business orders CAT Marine, Caterpillar totalling an annual revenue of £300K
5. Continued investment in plant, equipment, and personnel to support new project order intake.
6. 14th October 2019, another good news story for PCC and the City, titled Westcombe Engineering giving people lives not services.
7. 15th May 2020, Westcombe Engineering featured by Peterborough City Council and in the PT Leaders Column as an example of good practice both in changes to working practices to ensure staff were protected and in developing the business despite the COVID-19 restrictions.
8. Following 3 phases of prototype design orders Westcombe Engineering fought off fierce American competition to secure an order intent worth £1.2 million over the next 3 years to manufacture and supply 6 high precision machined parts which will be assembled within the battery module to allow electrification conversion of American yellow school buses. Please see link below for further information about this exciting project.
https://www.cummins.com/news/releases/2019/08/30/over-100-blue-bird-electric-school-buses-plugging-districts?utm_source=linkedin&utm_medium=social&utm_campaign=electric-schoolbus&utm_content=blue-bird-100-electric-school-buses

9. □

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|  | <p><u>Over 100 Blue Bird electric school buses plugging into districts Cummins Inc.</u></p> <p>Across North America, some students going back to school this fall will ride electric school buses. More than 100 electric school buses, powered by a Cummins fully electric drivetrain, have been ordered to date from Blue Bird Corporation, a school bus manufacturer highly focused on alternative fuel technologies. Blue Bird electric buses are already operating in California, North Dakota and ...</p> <p>www.cummins.com</p> |
|---|--|

10. Continued reduction in our dependency upon our main customer Caterpillar (mining and transportation division) 2015 @ 98%, 2019 @ 64%.
11. Securing new orders for Caterpillar Excavators Division, supplying a new design of 2 sizes of aluminium fan extensions, globally to China, Brazil and India. A fan extension is used on every single engine built and is solely supplied by Westcombe Engineering. We are currently working through development trial phase on a 3rd fan extension for supply. Total approx. annual revenue of in excess of £200K.
12. Continued development of our local employees and employment opportunities for local adults with disabilities who would otherwise be claiming benefit to practice and demonstrate their many and valuable talents.

4.13 Climate Change

4.13.1 On 24 July 2019, Full Council approved a wide-ranging Motion relating to climate change which had the effect of this council declaring that there is a climate emergency. Subsequently, in November 2019 Cabinet agreed to establish a cross party Climate Change Member Working Group to help the council formulate proposals and monitor actions. In March 2020 the council adopted a Carbon Management Action Plan (Council-CMAP) setting out: the top 20 'pledges' or actions for 2020/21; the current 'baseline' position, in terms of carbon emissions arising from both citywide and council activities, where they are quantifiable; proposed actions, both short and more medium term; and, details about how the actions within the document could be funded.

Progress has been made against each of the top 20 'pledges' as follows:

Continuing to rationalise office floorspace, thereby reducing energy demands. For example, excess floorspace at the Town Hall will be leased. This is in progress with refurbishments currently taking place in the Town Hall (north) ahead of a planned lease in April 2021 with further opportunities being explored for other sites in parallel. Alongside this it is clear that energy usage is likely to have significantly declined during the pandemic and opportunities to identify ways to retain some of these benefits are being explored.

Continuing to plant new trees on its own land (and encourage others to do likewise), thus capturing (or 'sequestering') carbon from the atmosphere. The council will also work with Peterborough Environment City Trust (PECT) to determine whether a local carbon off-setting programme can be put in place, to fully take account of the carbon savings from tree planting. Cambridgeshire County Council have recently commissioned an item of work with Cambridge University to research the feasibility of undertaking a localised carbon offsetting scheme. The project looks to identify large energy consuming businesses and methods of offset that could be delivered locally i.e. tree planting and renewable energy generation. Whilst this won't all be applicable to Peterborough (businesses identified etc) the mechanism would be replicable and therefore we will continue to monitor this project.

Reviewing its entire electricity and gas contracts, and, where practical to do so, will seek to amend to 100% renewable electricity tariffs and 100% carbon off-set gas tariffs as soon

as possible. The Council switched to a renewable energy tariff for electricity from 1st October 2020. Work is underway to identify options for gas.

Appraising the impact (carbon savings, financial savings and public opinion) of the streetlight dimming programme commenced in winter 2019/2020, to determine whether further dimming is practicable. Further dimming has been agreed in response to the Covid-19 emergency. This additional programme of dimming has seen street lights across the city reduced by 40% during the hours of darkness. During the summer months it is estimated that this saved in region of 89MW and 22.6 tonnes of carbon which is the equivalent to a monetary value in the region of £13,000. Proposals to maintain this level of dimming or consider alternative options are being considered as part of the Council's budget setting process.

Replacing, by January 2021, the Mayor's car with an Ultra-Low Emissions Vehicle. The lease on the existing car is due to be renewed in 2021 and options for suitable vehicles are currently being explored.

Undertaking a thorough appraisal of the carbon emissions arising from our Farm Estate land, and develop options and proposals to reduce such emissions and, potentially, use of such land to generate renewable energy and/or peat restoration to act as a regenerating carbon sink. Discussions continue between officers, colleagues and tenant farmers to explore opportunities that may potentially exist on the farm estate. Alongside this work is being undertaken, at a high conceptual level, to understand what might be possible in terms of renewable energy generation, soil types and operational efficiencies.

Rolling out further guidance and training for staff in relation to the recently introduced 'Carbon Impact Assessment' procedure – a new assessment which requires all Council decisions to be assessed for the carbon implications of the decision being made. Officers continue to complete Carbon Impact Assessments for decisions made across the Council. We are in the process of refining this process and developing opportunities to provide training to staff to help further develop their understanding of potential impacts.

Including, as a new and important role for the Council's 'change champions' network of staff (60 employees), a responsibility to help educate wider staff on how they can help reduce their carbon impact, and consider whether all annual individual staff performance targets can include a carbon related task. Officers are currently in the process of working with a smaller group of Change Champions to determine how this programme of work will be developed, particularly taking account of changed ways of working due to the impacts of the Covid-19 pandemic.

Further developing the cross-party Climate Change Member Working Group, so that each political party of the Council can both champion carbon savings, scrutinise decision making and steer further carbon savings initiatives and ideas. The Group continues to meet, virtually throughout the Covid-19 pandemic, and has extended its membership to include the city's Youth MP.

Working with ADS, the Council's wholly owned company responsible for matters such as waste collection and maintaining public open spaces, concluded a review into alternative options for its vehicle fleet, and set out a programme of how its vehicle fleet will become less carbon intensive. ADS are currently developing a programme of work to upgrade/renew their vehicle fleet. They have secured support from DfT/BEIS who will work with them to review the options that exist for the various vehicle types and will use this to develop a programme which will work towards the target of a zero emission fleet by 2030. This recognises that some vehicles could theoretically change to ultra-low emission now, however others i.e. refuse collection vehicles are less viable. In addition to this a meeting has taken place between colleagues at Skanska and Aragon to discuss the use of Hydrotreated Vegetable Oil (HVO) fuel in some vehicles. Discussions are now underway with vehicle suppliers to see if the use of such fuels would invalidate any lease agreements.

Working with Skanska, the council's highways partner, to trial a 'zero carbon' compound for one of its major highway schemes, through the use of renewable energy initiatives. This is currently being trialled in the city and opportunities to view this in operation can be arranged.

Completing an energy opportunity assessment for: Sand Martin House; Regional Swimming Pool; Hampton Premier Leisure & Fitness Centre; Bushfield Sports Centre; Clare Lodge; to identify measures that can be taken to reduce consumption and/or generate renewable energy and deliver at least one of these. All of the energy assessments have now been completed and received. Officers are in the process of reviewing the assessments to identify how feasible the recommendations are and a meeting is scheduled with the Council's property team to agree the next steps that are required. In addition the Government have recently launched a Public Sector Decarbonisation fund and officers are in the process of identifying the feasibility of securing funds.

Preparing a bespoke Action Plan for schools ('School-CMAP') by summer 2020, setting out how schools can cut their carbon emissions. The Council is in the process of recruiting a Climate Change Officer (schools) who will be tasked with: developing targeted educational resources to enhance primary and secondary pupils understanding of environmental issues including climate change and renewable energy; working with schools to develop an in depth understanding amongst office and teaching staff of climate change issues by providing tailored information on a school by school basis, supporting individual schools to take ownership of carbon reduction projects and produce their own CMP; and, support the work of the Youth Council to enhance their understanding of climate change issues and support them through the process of developing and delivering projects that will directly and indirectly reduce carbon emissions.

Putting in place arrangements, by March 2021 (including a city wide partnership forum), to facilitate the preparation of a district wide Action Plan ('District-CMAP'). This Action Plan, which is prepared in partnership with a wide range of stakeholders, will set out how we can cut our carbon emissions collectively across the Peterborough area. Work is underway to develop this plan. Baseline emissions data has been established and members have adopted a 'task and finish' approach to the development of the plan which commenced with a workshop focussing on transport emissions in October.

Working with a willing Parish Council, to prepare a template parish based Action Plan ('Parish-CMAP'), and subsequently encouraging all Parish Councils to come up with their own targets and projects. An initial meeting has taken place with a representative from Peakirk Parish Council and officers are in the process of agreeing the basic structure for a Parish-CMAP. This will then be used as a template for other Parish Council's to adapt as required.

Preparing a second Council-CMAP by March 2021, setting out progress over 2020/21, and proposals and targets for 2021/22. Data has been requested from all of the necessary sources in order to begin to prepare the second plan.

4.14 City Centre

- 4.14.1 We have had regular meetings leading the Peterborough input to the bi-weekly City Centre Exit Strategy Group, sharing insights and learning from colleagues in Cambridge City Council in terms of communications to businesses.

There has been regular advice to affected businesses and we have worked with the PES and ADS to temporarily close St Peters Arcade to allow social distancing and we are now working with businesses to enable St Peter's Arcade to become part of expanded social distanced/COVID safe café culture.

There has been individual work with businesses who have contacted PCC for support with social distancing measures and collaboration with Queensgate Shopping Centre to coordinate messages at each stage of lockdown. For example recent joint communications on #CoverUpPeterborough and work to encourage social distancing. There was also active

promotion of businesses during the #EatOuttoHelpOut scheme via social media.

We have continued to help businesses to continue to trade and sought to reassure people that they could come back into the city post Lockdown safely. To help the city re-open safely we deployed 100 social distance signs on benches, 100 bins had stickers applied, 20 large banners and “Peterborough United” signage installed to welcome people back to the city and over 1000 vinyls were put on the pavements to encourage social distancing.

The PES coordinated Police, PES officers and volunteers to support the reopening of the city centre.

Most recently we have secured £800k capital spend from the CPCA to enable the development of a Covid 19 secure cafe culture in the City Centre. This work was carried out in collaboration with Peterborough Positive (Peterborough BID) and we are grateful for the advice and guidance supplied by Opportunity Peterborough colleagues and support of the local business community. The improvements to the City Centre will include items such as improved street lighting for the café culture area and City Centre Wifi.

5. CONSULTATION

- 5.1 Consultation through the Growth, Environment and Resources Scrutiny Committee. There has also been ongoing consultation with community groups, resident associations and third party organisations such as Peterborough Environmental Trust, and as set out in the body of this report.

6. ANTICIPATED OUTCOMES OR IMPACT

- 6.1 It is anticipated that the Growth, Environment and Resources Scrutiny Committee will note the content of this report and any comments will be fed back to aid in future improvements to the services delivered.

7. REASON FOR THE RECOMMENDATION

- 7.1 To allow scrutiny of the Portfolio of the Cabinet Member for Waste, Street Scene and Environment.

8. ALTERNATIVE OPTIONS CONSIDERED

- 8.1 The alternative option was to not present this report to the Growth, Environment and Resources Scrutiny Committee. This option was not taken forwards as it was important to allow clear and transparent scrutiny of these front line services.

9. IMPLICATIONS

Financial Implications

- 9.1 This report is to give an overview / progress update as such there are no financial implications.

Legal Implications

- 9.2 This report is to give an overview of service updates as such there are no legal implications. As regards to specific services, legal advice has been sought, and will be sought on an ongoing case by case basis.

Equalities Implications

- 9.3 This report is to give an overview / progress update as such there are no anticipated equality implications.

Rural Implications

9.4 This report is to give an overview / progress update as such there are no rural implications.

Carbon Impact Assessment

9.5 This report does not contain any decisions that will have an impact on Carbon Dioxide emissions. It allows for an update on the Progress of Councillor Cereste's Portfolio. However it does highlight the progress being made under the Climate Emergency and the work through ADS to plant more trees on PCC land.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

11. APPENDICES

None.

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|---|----------------------|
| GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE | AGENDA ITEM No. 6 |
| 10th NOVEMBER 2020 | PUBLIC REPORT |

| | | |
|--------------------------------|---|-------------------|
| Report of: | Peter Carpenter, Corporate Director of Resources | |
| Cabinet Member(s) responsible: | Cabinet Member for Strategic Planning and Commercial Strategy and Investments | |
| Contact Officer(s): | Felicity Paddick: Rural Estate Manager | Tel. 07801 910971 |

RURAL ESTATES UPDATE

| RECOMMENDATIONS | |
|---|--------------------------|
| FROM: Rural Estate Manager | Deadline date: NA |
| <p>It is recommended that The Growth, Environment and Resources Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Note the contents of this report 2. Note further investment may be required to remedy drainage and aging condition outcomes | |

1. ORIGIN OF REPORT

1.1 This report is presented at the request of the Committee to provide an update on the rural estate.

2. PURPOSE AND REASON FOR REPORT

2.1 This report is being presented to provide an update on the Rural Estate as a whole.

2.2 This report is for the Growth, Environment and Resources Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 2.1, Functions determined by the Council:

4. Economic Development and Regeneration including Strategic Housing and Strategic Planning
9. Partnerships and Shared Services

2.3 This report links to the following corporate priorities through investment in sustainable communities:

1. Drive growth, regeneration and economic development.
2. Improve educational attainment and skills
4. Implement the Environment Capital agenda
6. Keep all our communities safe, cohesive and healthy

3. TIMESCALES

| | | | |
|---|-----------|----------------------------------|--|
| Is this a Major Policy Item/Statutory Plan? | NO | If yes, date for Cabinet meeting | |
|---|-----------|----------------------------------|--|

4. BACKGROUND AND KEY ISSUES

4.1

Background

Peterborough City Council has a rural estate extending to approximately 3000 acres of agricultural land which is let to twenty tenants on long term Agricultural Holdings Act Tenancies, and both short and long term Farm Business Tenancies.

The Estate generates revenue to the Council through rental income and fulfils specific corporate objectives including:

- Education;
- Environmental;
- Social & Economic.

Key Updates:

Vision:

The strategy and vision for the Rural Estate, as previously agreed, seeks to achieve six larger holdings of approximately 400 acres each. The remaining land of circa 500 acres will be available for new entrants as starter farms and/or for social uses such as education.

Rent:

The annual rent roll is currently £378,386.96. The previous rent reviews that took place in October 2018 brought rents in line with other geographic Local Authority owned Estates in the East of England. The Rent Reviews cannot be served within a period of less than three years and five have been identified for a potential review in October 2021. Notice was served in October 2020.

Brexit & Covid-19:

Following the decision of the UK to leave the EU, the UK will no longer have the benefit of the EU's Common Agricultural Policy (CAP). The Basic Payment Scheme (BPS) is the biggest of the EU's rural grants to help the farming industry under the CAP. The Agricultural Bill 2019-21 provides the legislative framework for the replacement of agricultural support schemes and it provides a range of powers to implement new approaches to farm payments and land management. The Bill is currently due for consideration of amendments on the 20th October 2020. However, there is still some uncertainty within the industry on how schemes will work and benefit the farming industry. It is understood that the Environmental Land Management (ELM) scheme will replace BPS but there is currently a lack of detail and it is making business planning very difficult. It is likely that profitability will become more variable between farms as the transition to the new scheme takes place.

Despite the national uncertainty of the ongoing Covid-19 pandemic, conversations that have taken place with the tenants across the Estate have confirmed that there has only been minor impacts on operations.

Investment:

- Two new grain stores have now been erected across the estate (one at Thorney and the other at Willow Drove, Newborough), with a third currently awaiting planning permission due on the 27th October 2020 – this will be located at Speechley's Drove, Newborough. A fourth grain store is to be submitted for planning for the 21/22 financial year;
- Condition surveys have been requested for the whole of the estate to identify works required on the existing buildings including houses, bungalows, grain stores and general-purpose buildings. This will enable a five-year programme of works to be collated and monitored;
- Following the poor weather that was evidenced at the end of 2019 and the start of 2020 there were some significant issues with high levels of water laying across the estate. Many of the tenants reported that some water was lying in areas that they had not previously witnessed, despite the tenants being proactive in maintaining the land to a high level. This therefore had a negative impact on potential yields for harvest 2020. Quotes have been requested for a drainage survey to take place across the whole of the estate to identify the main issues.

Energy and Sustainability:

The Council has pledged to achieve net carbon zero by year 2030 and the Rural Estate is working with the environmental team on how best to achieve this. Potential opportunities that have been discussed to date are as follows:

- Wind Turbines – investigations ongoing to understand if there is capacity in the area. Meetings with the Tenant Working Group were positive, though they have a preference for the smaller turbines.
- Solar Panels – following the historic issues that took place in relation the proposed solar farm, it is not recommended that solar panels are erected on land. However, there is support for investigating options to place solar panels on the new grain stores and other suitable properties.
- Tree planting – it is understood that the council is looking to plant approximately 400 trees a year within Peterborough. There is potential to identify some areas on the Rural Estate to assist with this.
- Sustainable Heat Sources – Suitable properties that may benefit from sustainable heat sources are being investigated

Lance and Amy Charity, the tenants at Flood Farm, are modelling sustainable farming and are keen to work with the Council to promote their associated benefits. The tenants are willing to discuss these methods with the environmental team and a meeting is to be arranged.

Education:

Following a Member-led meeting and a Tenant Working Group meeting, there is an appetite to expand the educational opportunities across the estate as this forms part of the ongoing Rural Estate Strategy. Concerns around appropriate facilities were raised i.e. toilets/classroom etc, engagement with Education Services will be necessary and an update report to the Working Group will be provided in due course.

Commercial Opportunities:

Surplus buildings were identified at Fletchers Farm, Newborough and these were granted planning permission in September 2019 for the conversion of agricultural dwellings to two residential dwellings. Consideration on the disposal or development of the site is currently being appraised. Additionally, there is a further site at Speechleys Drove, Newborough which is also being considered for conversion opportunities. Initial discussions with PCC's planning department are currently taking place.

Should land or buildings be identified as surplus with the potential to provide significant capital receipts, the disposal of these assets may be considered. A bungalow at Speechleys Drove was sold earlier in the year to a tenant and a small portion of grazing land at Peterborough Road is due to complete shortly.

5. CONSULTATION

- 5.1 Meetings in relation to the current strategy and its renewal have taken place with Cllr Hiller, Cllr Brown, Cllr Simons, Cllr Allen and the Tenants Working Group.

Sustainability and Energy Meetings have taken place with Charlotte Palmer (Group Manager – Transport & Environment) and the Tenants Working Group.

General Rural Estate updates are provided monthly to PCC's Head of Property and Acting Director for Resources.

6. ANTICIPATED OUTCOMES OR IMPACT

- 6.1 The outcome of this report is to update The Growth, Environment and Resources Scrutiny Committee on current matters and future prospects for the Estate.

7. REASON FOR THE RECOMMENDATION

7.1 To enable the Committee to monitor the Council's Rural Estate.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 N/A

9. IMPLICATIONS

Financial Implications

9.1 It is likely that additional investment will be required across the Estate to deliver essential works identified through condition surveys and drainage surveys, and as detailed above.

The business case for costs associated with implementing new Grain Stores will be included in Capital Programme budgets

Legal Implications

9.2 No Legal implications

Equalities Implications

9.3 No Equalities implications.

Rural Implications

9.4 Improvement of the estate following any required investment and improvement of landscape as the proposed vision develops.

Carbon Impact Assessment

9.5 The rural estate has the potential to provide a significant input to assist the Council in achieving net carbon zero by 2030. This includes possible renewable energy sources from wind turbines across the estate, solar panels to be installed on new builds, tree planting and other sustainable opportunities. Engagement has taken place with the tenants of the estate and positive feedback has been received, subject to further investigations and the type of proposals to be considered.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 *The Strategy for the Management of the Farms Estate.*

11. APPENDICES

11.1 N/A

| | |
|---|----------------------|
| GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE | AGENDA ITEM No. 7 |
| 10 NOVEMBER 2020 | PUBLIC REPORT |

| | | |
|---------------------|--|-------------------|
| Report of: | Director of Law and Governance | |
| Contact Officer(s): | David Beauchamp, Democratic Services Officer | Tel. 01733 384628 |

MONITORING SCRUTINY RECOMMENDATIONS

| R E C O M M E N D A T I O N S | |
|--|---------------------------|
| FROM: Director of Law and Governance | Deadline date: N/A |
| <p>It is recommended that the Growth, Environment and Resources Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Considers the responses from Cabinet Members and Officers to recommendations made at previous meetings as attached in Appendix 1 to the report and provides feedback including whether further monitoring of each recommendation is required. | |

1. ORIGIN OF REPORT

1.1 The Growth, Environment and Resources Scrutiny Committee agreed at a meeting held on 28 June 2017 that a report be provided at each meeting to note the outcome of any recommendations made at the previous meeting held thereby providing an opportunity for the Committee to request further monitoring of the recommendation should this be required.

2. PURPOSE AND REASON FOR REPORT

2.1 The report enables the Growth, Environment and Resources Scrutiny Committee to monitor and track progress of recommendations made to the Executive or Officers at previous meetings.

2.2 This report is for the Growth, Environment and Resources Scrutiny Committee to consider under its Terms of Reference No. *Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:*

The Scrutiny Committees will:

- (a) *Review and scrutinise the Executive, Committee and officer decisions and performance in connection with the discharge of any of the Council's functions;*
- (b) *Review and scrutinise the Council's performance in meeting the aims of its policies and performance targets and/or particular service areas;*
- (c) *Question Members of the Executive, Committees and senior officers about their decisions and performance of the Council, both generally and in relation to particular decisions or projects;*
- (d) *Make recommendations to the Executive and the Council as a result of the scrutiny process.*

3. **TIMESCALES**

| | | | |
|---|-----------|----------------------------------|-----|
| Is this a Major Policy Item/Statutory Plan? | NO | If yes, date for Cabinet meeting | N/A |
|---|-----------|----------------------------------|-----|

4. **BACKGROUND**

4.1 Appendix 1 of the report sets out the recommendations made to Cabinet Members or Officers at previous meetings of the Scrutiny Committee. It also contains summaries of any action taken by Cabinet Members or Officers in response to the recommendations.

4.2 The progress status for each recommendation is indicated and if the Scrutiny Committee confirms acceptance of the items marked as completed they will be removed from the list. In cases where action on the recommendation is outstanding or the Committee does not accept the matter has been adequately completed it will be kept on the list and reported back to the next meeting of the Committee. It will remain on the list until such time as the Committee accepts the recommendation as completed.

5. **ANTICIPATED OUTCOMES OR IMPACT**

5.1 Timelier monitoring of recommendations made will assist the Scrutiny Committee in assessing the impact and consequence of the recommendations.

6. **REASON FOR THE RECOMMENDATION**

6.1 To assist the Committee in assessing the impact and consequence of recommendations made at previous meetings.

7. **BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

7.1 Minutes of the Growth, Environment and Resources Scrutiny meetings held 7 November 2018, 9 January 2019, 13 March 2019, 10 July 2019, 4 September 2019 and 8 January 2020.

7.2 Minutes of the Joint Scrutiny Committee meetings held on 18 December 2019, 24 February 2020, 20 May 2020, 2 July 2020, 22 July 2020

8. **APPENDICES**

8.1 Appendix 1 – Recommendation Monitoring Report

RECOMMENDATION MONITORING REPORT 2020/21

| Meeting date Recommendations Made | Portfolio Holder / Directorate Responsible | Agenda Item Title | Recommendation Made | Action Taken | Progress Status |
|---|--|--|--|---|-----------------|
| 20 MAY 2020 – JOINT SCRUTINY | Fiona McMillan, Director of Law and Governance | Peterborough City Council’s Response to COVID-19 | The Committee recommended that Full Council meetings (virtual) should resume from July 2020 for urgent or time critical motions as agreed by Group Leaders | Full Council meetings resumed in virtual form from 29 July 2020 onwards. | Ongoing. |
| 2 JULY 2020 – JOINT SCRUTINY | Steve Cox, Executive Director – Place and Economy Jonathan Lewis, Service Director – Education. | Peterborough City Councils Response to COVID-19 Recovery Plan | The Joint Meeting of the Scrutiny Committee RESOLVED to recommend that the Service Director – Education, investigates and reports back to the relevant Scrutiny Committee on the issues surrounding Period Poverty, especially over the summer holidays, noting that schools’ involvement in tackling this issue has been reduced by Coronavirus. | Response received and sent to members on 21/07/2020. | Ongoing. |

| Meeting date Recommendations Made | Portfolio Holder / Directorate Responsible | Agenda Item Title | Recommendation Made | Action Taken | Progress Status |
|---|---|---|--|--|-----------------|
| 22 JULY 2020 - JOINT SCRUTINY | <p>Councillor John Holdich - Leader of the Council and Deputy Mayor of the Combined Authority.</p> <p>Graham Hughes – Service Director, Highways and Transport.</p> | Peterborough City Council's Response to COVID-19 | The Joint Meeting of the Scrutiny Committees RESOLVED to recommend that Cabinet requests that the Combined Authority Board provides additional funding to invest in cycling provision and bridleway improvement in Peterborough | <p>Response received from Graham Hughes on 17/09/2020 as follows:</p> <p>The Combined Authority have awarded funding to the Council through the Emergency Active Travel programme for the DfT amounting to circa £800k. In addition, the Council has allocated £500k to undertaken improvements to the Green Wheel Cycle Network. Officers are now beginning discussions with the Combined Authority to consider options for how this could be developed further and have a meeting scheduled later this month with the Mayor.</p> | Ongoing |

| Meeting date Recommendations Made | Portfolio Holder / Directorate Responsible | Agenda Item Title | Recommendation Made | Action Taken | Progress Status |
|---|--|---|--|---|-----------------|
| 22 JULY 2020 - JOINT SCRUTINY | <p>Councillor Peter Hiller - Cabinet Member for Strategic Planning and Commercial Strategy and Investments.</p> <p>Graham Hughes – Service Director, Highways and Transport.</p> | Peterborough City Council's Response to COVID-19 | The Joint Meeting of the Scrutiny Committees RESOLVED to recommend that Cabinet investigates introducing 20mph speed limits, including in rural areas and outside schools, to encourage safer cycling. | <p>Response received from Graham Hughes on 17/09/2020 as follows:</p> <p>As part of the Emergency Active Travel programme the Council has written to all schools to ask them to take part in a programme called 'School Streets' which involves closing roads outside of schools during drop off and pick up time. So far 10 schools have expressed an interest and it is already operating very effectively at the first school, Lime Academy Parnwell. Alongside this officers are in the process of reviewing work undertaken historically in relation to 20mph zones to identify if this work can be brought forward for consideration again.</p> | Ongoing. |

RECOMMENDATIONS MONITORING REPORT 2019/20 & 2018/2019

GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE

| Meeting date Recommendations Made | Portfolio Holder / Directorate Responsible | Agenda Item Title | Recommendation Made | Action Taken | Progress Status |
|--|--|---|--|---|-----------------|
| 2019/20 | | | | | |
| 18 DECEMBER 2019 – JOINT SCRUTINY OF THE BUDGET | Cabinet Councillor Seaton, Cabinet Member for Finance | 4. Medium Term Financial Strategy 2020/21 to 2022/23 - Tranche One | The Joint Scrutiny of the Budget Committee RESOLVED to recommend to Cabinet that, in reviewing the support given to Councillors' Car Parking, consideration should be given to the subsidy of public transport as an alternative option. | Recommendation consid ered by Budget Cabinet on 3 February 2020 as follows: It was agreed that the options of looking at more sustainable methods of transport for Councillors was something that could be looked into in the future it was not workable at present. No changes made to Budget. | Ongoing |
| 18 DECEMBER 2019 – JOINT SCRUTINY OF THE BUDGE | Cabinet Councillor Seaton, Cabinet Member for Finance | 4. Medium Term Financial Strategy 2020/21 to 2022/23 - Tranche One | The Joint Scrutiny of the Budget Committee RESOLVED to recommend that Cabinet reconsiders the £59,000 savings proposal to increase the | Recommendation considered by Budget Cabinet on 20 December 2020 and approved as follows: | Ongoing |

| Meeting date Recommendations Made | Portfolio Holder / Directorate Responsible | Agenda Item Title | Recommendation Made | Action Taken | Progress Status |
|--|--|---|--|--|-----------------|
| | | | non-hazardous fly-tipping removal period. | <p>Cabinet considered the report and RESOLVED to recommend to Council:</p> <p>1. The Tranche One service proposals, outlined in Appendix C with the following amendments:</p> <p>A revision to the wording around the proposed saving of £59,000 a year to reduce fly-tipping, keeping the 2 day response time, with the £59,000 savings now to be identified from other sources.</p> <p>Approved by Council on 15 January 2020 as amended.</p> | |
| 18 DECEMBER 2019 – JOINT SCRUTINY OF THE BUDGET | Cabinet | 4. Medium Term Financial Strategy 2020/21 to 2022/23 - Tranche One | The Joint Scrutiny of the Budget Committee RESOLVED to recommend that Cabinet | Recommendation considered by Budget Cabinet on 20 | Ongoing |

| Meeting date Recommendations Made | Portfolio Holder / Directorate Responsible | Agenda Item Title | Recommendation Made | Action Taken | Progress Status |
|---|---|--|--|--|-----------------|
| | Councillor Seaton, Cabinet Member for Finance | | reviews the budget to determine its effect on tackling the Climate Emergency. | December 2020 as follows: “Cabinet were already reviewing finances that were to be directed at the climate change emergency. However it was important to await the action plan when this came forward next year.” No changes made to Budget. | |
| 8 JANUARY 2020 | Councillor Marco Cereste – Cabinet Member for Waste and Street Scene Richard Pearn, Head of Waste, Resources and Energy | 5. Portfolio Progress Report – Cabinet Member for Waste, Street Scene and the Environment | RECOMMENDATION: The Growth, Environment and Resources Scrutiny Committee RESOLVED to recommend that the Head of Environmental Partnerships re-establishes email notifications to alert Ward Councillors of the following: <ul style="list-style-type: none"> • Missed bin collections • Grass cutting and shrub cutback schedules • Ward ‘Walkabouts’ | Sent to Officer on 09/01/2020. Response received from Head of Environmental Partnerships on 03/03/20: “As Aragon should have already been doing the below I reiterated to Kieron King following the scrutiny meeting to ensure these were put back in place to inform councillors and instigate | Ongoing |

| Meeting date Recommendations Made | Portfolio Holder / Directorate Responsible | Agenda Item Title | Recommendation Made | Action Taken | Progress Status |
|---|--|--|--|---|-----------------|
| | | | | the ward walks again in the summer.” | |
| 8 JANUARY 2020 | Councillor Marco Cereste – Cabinet Member for Waste and Street Scene | 6. Report of the Task and Finish Group to Inform the Development of an Air Quality Ambition Statement Action Plan | The Growth, Environment and Resources Scrutiny Committee RESOLVED to endorse the report and recommendations for submission to Cabinet on 13 January 2020. | Sent to Cabinet Member on 09/01/2020. Cabinet Meeting 13 January 2020: Cabinet considered the report and RESOLVED to: 1. Note the Task and Finish Group report at Appendix A. 2. Endorse the report and recommendations. 3. Request officers to continue to investigate and report back to the Climate Change Working Group: i) whether any further progress can be made in relation to reducing air pollution caused by taxis idling at the station or at ranks elsewhere. ii) The level and type of tree and hedge planting which is included on new developments in the city and the potential | Ongoing |

| Meeting date Recommendations Made | Portfolio Holder / Directorate Responsible | Agenda Item Title | Recommendation Made | Action Taken | Progress Status |
|---|---|---|--|--|-----------------|
| | | | | <p>use of 'living walls' to combat pollution.</p> <p>iii) whether greater use could be made of the city's river through, for example, the use of water taxis for commuting</p> <p>Update report provided at 28 September 2020 Committee meeting.</p> | |
| 24 FEBRUARY 2020 – JOINT SCRUTINY OF THE BUDGET | Cabinet Councillor Seaton, Cabinet Member for Finance | 8. MEDIUM TERM FINANCIAL STRATEGY (MTFS) 2020/21 - 2022/23 – TRANCHE TWO PROPOSALS | The Joint Meeting of the Scrutiny Committees RESOLVED to recommend that Cabinet takes the reduction in CO2 emissions in the City more seriously, especially by ensuring properties acquired by the Council are energy efficient and CO2 neutral, including temporary accommodation for homeless people. | <p>Recommendation considered by Budget Cabinet on 25 February 2020 as follows:</p> <p>Cabinet considered the report and RESOLVED to note the recommendations and take no further actions for the following reasons:</p> <p>That the Council did take the reduction of</p> | Ongoing |

| Meeting date Recommendations Made | Portfolio Holder / Directorate Responsible | Agenda Item Title | Recommendation Made | Action Taken | Progress Status |
|--|--|---|---|---|-----------------|
| | | | | CO2 emissions in the city seriously and that properties acquired or built by the Council were maintained to a high standard. In many cases it would be impractical or would have a significant cost implication to ensure properties were CO2 neutral. | |
| 24 FEBRUARY 2020 – JOINT SCRUTINY OF THE BUDGET | Cabinet Councillor Seaton, Cabinet Member for Finance | 8. MEDIUM TERM FINANCIAL STRATEGY (MTFS) 2020/21 - 2022/23 – TRANCHE TWO PROPOSALS | The Joint Meeting of the Scrutiny Committees RESOLVED to recommend that Cabinet should reconsider the proposed increase in parking charges as this may reduce footfall in the town centre. Cabinet should instead consider making improvements to public transport to reduce the pressure on city centre car parking, increase town centre footfall and tackle climate change. | Recommendation considered by Budget Cabinet on 25 February 2020 as follows: Cabinet considered the report and RESOLVED to note the recommendations and take no further actions for the following reasons: That to remove the increased parking | Ongoing |

| Meeting date Recommendations Made | Portfolio Holder / Directorate Responsible | Agenda Item Title | Recommendation Made | Action Taken | Progress Status |
|--|--|---|--|--|-----------------|
| | | | | charges from the budget would result in the loss of approximately £300,000 of savings, with no alternative provided. Any improvements to public transport were the responsibility of the Cambridgeshire and Peterborough Combined Authority. | |
| 24 FEBRUARY 2020 – JOINT SCRUTINY OF THE BUDGET | Cabinet Councillor Seaton, Cabinet Member for Finance | 8. MEDIUM TERM FINANCIAL STRATEGY (MTFS) 2020/21 - 2022/23 – TRANCHE TWO PROPOSALS | 3. The Joint Meeting of the Scrutiny Committees RESOLVED to recommend that Cabinet considers deferring the capital expenditure on the replacement of refuse collection vehicles so that models that are better value and more eco-friendly may be acquired in the future. | Recommendation considered by Budget Cabinet on 25 February 2020 as follows: Cabinet considered the report and RESOLVED to note the recommendations and take no further actions for the following reasons: That should the expenditure for the replacement of refuse | Ongoing |

| Meeting date Recommendations Made | Portfolio Holder / Directorate Responsible | Agenda Item Title | Recommendation Made | Action Taken | Progress Status |
|--|---|--------------------------|----------------------------|---|------------------------|
| | | | | collection vehicles not be achieved in the 20/21 financial year, this would automatically be deferred to the following year. | |

| Meeting date Recommendations Made | Portfolio Holder / Directorate Responsible | Agenda Item Title | Recommendation Made | Action Taken | Progress Status |
|-----------------------------------|--|---|---|-------------------|-----------------|
| 2018/19 | | | | | |
| 7 NOVEMBER 2018 | Cllr Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development | AFFORDABLE HOUSING NEED AND DELIVERY | RECOMMENDATION The Growth, Environment and Resources Scrutiny Committee RESOLVED to recommend that Cabinet examines the viability of setting up a Housing Revenue Account (HRA). | Please see below. | Ongoing. |

Initial response from Cabinet Member:

“I’d be happy to recommend to Cabinet that we examine the viability of setting up a Housing Revenue Account (HRA)”.

A further update has been provided in June 2019 from the Acting Corporate Director of Resources and may be accessed via the following link:

https://cccandpcc-my.sharepoint.com/:w/g/personal/paulina_ford_peterborough_gov_uk/EVh0dYTjnBhdEvpX2900Q-EB9kEpaX2e2ywq6Vxd1u6MyQ?e=dGA3Ac

Cabinet Meeting – 23 September 2019

Agenda Item 8. Peterborough Housing Strategy

Cabinet considered the report and RESOLVED to:

1. Note that the Cabinet Member for Housing, Culture and Recreation had commissioned an updated Housing Strategy for Peterborough.
2. Approve an application being immediately sent to the Government to set up a Housing Revenue Account as part of the Council’s Housing Strategy to tackle homelessness in the City.

Update provided on 09/03/20

Following the Cabinet agreement on 23rd September 2019 to restart a Housing Revenue account within PCC and the Growth Scrutiny recommendation, delays have occurred that have set back the start date of the project.

The original business case was predicated upon borrowing from the Public Works Loan Board as a worst case scenario at a borrowing rate of around 1.8%. This would have provided funding for the introduction of a viable affordable housing service within the Council. The PWLB raised its interest rates by 1% on 9th October 2019, increasing the borrowing rate to 2.8%. This meant that the outline business case, which is over a 25 year period, has needed to be re-evaluated.

There remains the option of grant funding and to this end PCC met with Homes England, who are the funding body for grants for affordable housing outside of London. The meeting, on 9th January 2020, was positive and PCC were encouraged to put forward their proposals. There has been a range of grant options available. However, they are all coming to the end of their cycle and Homes England made us aware that the new administration is working on a revised set of initiatives for housing funding.

While they were not yet aware of the details of these initiatives, the information they have is that there is likely to be funding available.

We are therefore awaiting the publication of the details of any new government housing funding plans.

Decision added to Forward Plan - Decision to re-establish a Housing Revenue Account - KEY/16NOV20/03

Currently scheduled for 11 January 2021 Cabinet meeting.

| | | | | | |
|---------------|---|--|---|-------------------|-----------------|
| 13 MARCH 2019 | Cllr John Holdich – Leader of the Council and Deputy Mayor of the Cambridgeshire and Peterborough Combined Authority | 5. Corporate Strategy 2019-2021 | The Growth, Environment and Resources Scrutiny Committee RESOLVED to endorse the proposed Corporate Strategy 2019-2021 to be approved by Cabinet in June 2019 and Full Council in July 2019. | Please see below. | Ongoing. |
|---------------|---|--|---|-------------------|-----------------|

Recommendations sent to Cllr Holdich, Cllr Fitzgerald and Amanda Askham on 18/03/2019.

Update from the Director of Business Improvement and Development on 04/03/20.

“During 2019/20, the Council has been working to the draft Corporate Strategy as recommended by Cabinet and endorsed by The Growth, Environment and Resources Scrutiny Committee. In response to the Council’s current budget challenges and as part of the Financial Improvement Programme (FIP), the Corporate Strategy will be reviewed and refreshed following March ’20 Full Council where budget and priorities will be agreed. Any amendments will go through Cabinet and Scrutiny prior to approval at Full Council.”

It was noted at the 11 March 2020 Committee meeting that the Corporate Strategy was still under development but would not approved until the next municipal year. The Strategy would return to Scrutiny before being approved.

| | |
|---|----------------------|
| GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE | AGENDA ITEM No. 8 |
| 10 NOVEMBER 2020 | PUBLIC REPORT |

| | | | |
|--------------------------------|--|-------------------|--|
| Report of: | Interim Director of Law and Governance | | |
| Cabinet Member(s) responsible: | Cabinet Member for Resources | | |
| Contact Officer(s): | David Beauchamp, Democratic Services Officer | Tel. 01733 384628 | |

FORWARD PLAN OF EXECUTIVE DECISIONS

| R E C O M M E N D A T I O N S | |
|--|---------------------------|
| FROM: David Beauchamp, Democratic Services Officer | Deadline date: N/A |
| <p>It is recommended that the Growth, Environment and Resources Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Considers the current Forward Plan of Executive Decisions and identifies any relevant items for inclusion within their work programme or request further information. | |

1. ORIGIN OF REPORT

1.1 The report is presented to the Growth, Environment and Resources Scrutiny Committee in accordance with the Terms of Reference as set out in section 2.2 of the report.

2. PURPOSE AND REASON FOR REPORT

2.1 This is a regular report to the Growth, Environment and Resources Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2.2 This report is for the Growth, Environment and Resources Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:

The Scrutiny Committees will:

(f) Hold the Executive to account for the discharge of functions in the following ways:

ii) By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions;

3. TIMESCALES

| | | | |
|---|-----------|----------------------------------|-----|
| Is this a Major Policy Item/Statutory Plan? | NO | If yes, date for Cabinet meeting | N/A |
|---|-----------|----------------------------------|-----|

4. BACKGROUND AND KEY ISSUES

4.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The

Forward Plan contains those Executive Decisions which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after 23 November 2020.

4.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.

4.3 If the Committee wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.

4.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

5. CONSULTATION

5.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

6. ANTICIPATED OUTCOMES OR IMPACT

6.1 After consideration of the Forward Plan of Executive Decisions the Committee may request further information on any Executive Decision that falls within the remit of the Committee.

7. REASON FOR THE RECOMMENDATION

7.1 The report presented allows the Committee to fulfil the requirement to scrutinise Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions in accordance with their terms of reference as set out in Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 N/A

9. IMPLICATIONS

Financial Implications

9.1 N/A

Legal Implications

9.2 N/A

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

11. APPENDICES

11.1 Appendix 1 – Forward Plan of Executive Decisions

PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

PUBLISHED: 23 OCTOBER 2020

FORWARD PLAN

PART 1 – KEY DECISIONS

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:
Cllr Holdich (Leader); Cllr Fitzgerald (Deputy Leader); Cllr Ayres; Cllr Cereste; Cllr Hiller; Cllr Seaton; Cllr Walsh; Cllr Allen and Cllr Farooq.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to philippa.turvey@peterborough.gov.uk or by telephone on 01733 452460.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedecisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 23 NOVEMBER 2020

| <i>KEY DECISION REQUIRED</i> | <i>DECISION MAKER</i> | <i>DATE DECISION EXPECTED</i> | <i>RELEVANT SCRUTINY COMMITTEE</i> | <i>WARD</i> | <i>CONSULTATION</i> | <i>CONTACT DETAILS / REPORT AUTHORS</i> | <i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i> |
|------------------------------|-----------------------|-------------------------------|------------------------------------|-------------|---------------------|---|---|
| No new items. | | | | | | | |

PREVIOUSLY ADVERTISED KEY DECISIONS

| KEY DECISION REQUIRED | DECISION MAKER | DATE DECISION EXPECTED | RELEVANT SCRUTINY COMMITTEE | WARD | CONSULTATION | CONTACT DETAILS / REPORT AUTHORS | DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION |
|--|--|-------------------------------|--|------------------|---|--|--|
| <p>1. Affordable Warmth Strategy 2019 – 2021 - KEY/17APR17/03 Recommendation to approve the Affordable Warmth Strategy 2019 – 2021</p> | <p>Councillor Walsh, Cabinet Member for Communities</p> | <p>October 2020</p> | <p>Adults and Communities Scrutiny Committee</p> | <p>All wards</p> | <p>Relevant internal and external stakeholders.</p> <p>The draft strategy will be placed on PCC Consultation pages for 3 week consultation period</p> | <p>Sharon Malia, Housing Programmes Manager, Tel: 01733 863764 Email: sharon.malia@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>BRE Integrated Dwelling Level Housing Stock Modelling Report July 2016 Housing Renewals Policy 2017 – 2019</p> |

| <i>DECISION REQUIRED</i> | <i>DECISION MAKER</i> | <i>DATE DECISION EXPECTED</i> | <i>RELEVANT SCRUTINY COMMITTEE</i> | <i>WARD</i> | <i>CONSULTATION</i> | <i>CONTACT DETAILS / REPORT AUTHORS</i> | <i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i> | |
|--------------------------|--|--|------------------------------------|--|---------------------|---|---|--|
| 2. | Disposal of freehold in Centre of the City - KEY/12JUN18/01 To delegate authority to the Corporate Director of Growth and Regeneration to sell the property | Councillor Seaton, Cabinet Member for Finance | October 2020 | Growth, Environment and Resources Scrutiny Committee | Central | Relevant internal and external stakeholders | Peter Carpenter, Acting Corporate Director, Resources Tel: 0792016012 2 Email: Peter.carpenter@peterborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information). |

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| <p>3. To approve the awarding of contracts to external providers following a competitive tender exercise led by Cambridgeshire County Council - KEY/25JUNE18/02 Cambridgeshire County has recently conducted a tendering exercise to establish a Dynamic Purchasing System for the provision Supported Living Services for Adults with a Learning Disability (Reference number: DN311905). Peterborough City Council is the named authority under this arrangement and would want to commission care and support packages (call-off).</p> | <p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health & Public Health</p> | <p>October 2020</p> | <p>Adults and Communities Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal and external stakeholders</p> <p>Relevant consultations has been carried out with the service users, family carers, Health colleagues and care and support providers across Cambridgeshire and Peterborough.</p> | <p>Cris Green, Commissioner for Learning Disabilities & Autism, 0793261226 6419, cris.green@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| <p>4. Adoption of the “Dynamic Purchasing System” (DPS) procedure for Public Health contracts with Primary Care providers – KEY/10DEC18/01 To seek the approval to adopt the “Dynamic Purchasing System” (DPS) procedure for contracts with Primary Care providers for the duration of up to five years. The proposals have been approved by the Cambridgeshire and Peterborough Joint Commissioning Board.</p> | <p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health & Public Health</p> | <p>October 2020</p> | <p>Health Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal and external stakeholders.</p> | <p>Val Thomas, Consultant in Public Health Val.Thomas@cambridge-shire.gov.uk 01223 703264/ 07884 183374</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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|------------------------------|---|---|-------------------------------|--|-------------|--|---|--|
| 5. | <p>Vehicle removal for Parking contravention – KEY/15APR19/02 To ask the Cabinet Member to approve the policy to implement a scheme to remove vehicles of persistent offenders in breach of parking restrictions in the City and to appoint the Local Authority Trading Company to act as the authorised agent of the policy.</p> | Councillor Walsh, Cabinet Member for Communities | October 2020 | Growth, Environment and Resources Scrutiny Committee | All Wards | <p>Details of any consultation to be decided.</p> <p>Relevant internal and external stakeholders.</p> | Adam Payton, PES Senior Officer, Parking Lead, 01733 452314 adam.payton@peterborough.gov.uk | Prevention and Enforcement Service Vehicle Removal For Parking Contraventions Policy and Guidance |
| 5. | <p>Approval for contract to be awarded to Skanska to deliver design of Eastern Industries Access Phase 1 scheme - KEY/10JUN19/01 Approval for contract to be awarded to Skanska to deliver design of Eastern Industries Access Phase 1 scheme. The council has received funding (£550k) from the Cambridgeshire and Peterborough Combined Authority to deliver the scheme.</p> | Councillor Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments | October 2020 | Growth, Environment and Resources Scrutiny Committee | East Ward | <p>Relevant internal and external stakeholders.</p> <p>Consultation will take place with residents and key stakeholders at the relevant stage of the scheme.</p> | Lewis Banks, Principal Sustainable Transport Planning Officer, 01733 317465, lewis.banks@peterborough.gov.uk | Cambridgeshire and Peterborough Combined Authority meeting notes confirming grant funding allocation. Also CMDN for award of contract to Skanska for provision of Professional Services under Peterborough Highway Services partnership. |

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| <p>7. Approval for contract to be awarded to Skanska to deliver design of A1260 Nene Parkway Junction 15 Improvement scheme – KEY/10JUN19/02</p> <p>The Council has previously received funding of £362.4k from the Cambridgeshire and Peterborough Combined Authority (CPCA) to deliver the strategic outline business case and outline business case for A1260 Nene Parkway Junction 15 improvement scheme. Now that these stages are complete, the CPCA is in the process of awarding a further £650k so that the detailed design and full business case can be undertaken. The additional funding for the scheme subject to approval will now total £1,012,400. Approval is required for contract to be awarded to Skanska to undertake detailed design and full business case for the scheme.</p> | <p>Councillor Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> | <p>October 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>West Ward</p> | <p>Relevant internal and external stakeholders</p> <p>Consultation will take place with residents and key stakeholders at the relevant stage of the scheme.</p> | <p>Lewis Banks, Principal Sustainable Transport Planning Officer, 01733 317465, lewis.banks@peterborough.gov.uk</p> | <p>Cambridgeshire and Peterborough Combined Authority meeting notes confirming grant funding allocation. Also CMDN for award of contract to Skanska for provision of Professional Services under Peterborough Highway Services partnership.</p> |

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| 58 | <p>8. Contract for remedial works by PCC to the Stanground Bypass – KEY/2SEP19/02 To approve works to the Stanground bypass and authorise the associated package of work to be issued to Skanska Construction UK Limited under the Council's existing agreement with SKANSKA dated 18th September 2013 (the Highways Services Agreement).</p> | <p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> | <p>October 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Stanground South and Hargate and Hempstead</p> | <p>Relevant internal and external stakeholders</p> <p>Standard consultation for highway schemes.</p> | <p>Charlotte Palmer, Group Manager – Transport and Environment, charlotte.palmer@peterborough.gov.uk</p> | <p>To be determined.</p> |

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| <p>59</p> <p>9. Approval of funding for the provision of accommodation to reduce homelessness KEY/14OCT19/01 – Following Cabinet Decision JAN18/CAB/18 this is a new project to increase the supply of housing and address the demand for accommodation resulting from the increase in homelessness.</p> | <p>Councillor Steve Allen, Cabinet Member for Housing, Culture and Recreation</p> | <p>October 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>All</p> | <p>Relevant internal and external stakeholders.</p> <p>The issues associated with homelessness in Peterborough have been subject to significant discussion in various forums, including the Council's Adults and Communities Scrutiny, Cabinet and Full Council</p> | <p>Peter Carpenter, Acting Corporate Director of Resources Email: peter.carpenter@peterborough.gov.uk Tel: 01733 452520</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> |

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| <p>10. Introduction of Civil Enforcement of Bus Lane and Bus Gate contraventions pursuant to the Transport Act 2000 - KEY/09DEC19/02 To ask the Cabinet Member to authorise the council to exercise its powers as an approved local authority under The Bus Lane Contraventions (Approved Local Authorities)(England) Order 2005 to issue civil penalties for breaches of Traffic regulation orders in relation to Bus Lanes or Bus Gates in Peterborough. Set the level of penalty charge payable for such an offence at £60, reduced to £30 if paid within 14 days. Join the Bus Lane Adjudication Service Joint Committee so arrangements are in place for an individual to appeal against the issue of a penalty charge notice. Authorise the use of approved devices (cameras) to carry out enforcement at sites where it is deemed necessary and the required infrastructure has been put in place.</p> | <p>Councillor Irene Walsh, Cabinet Member for Communities</p> | <p>October 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal stakeholders. Cabinet member for Strategic Planning and Commercial Strategy and Investments will be consulted, as will members from any ward where a bus lane or bus gate is to be enforced.</p> | <p>Adam Payton, Senior PES Officer - Parking Lead, Tel: 01733 452314, Email: adam.payton@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| <p>11. Disposal of land at 7-23 London Road, Peterborough - KEY/06JAN20/01 Approval to dispose of surplus land to a registered provider for redevelopment to social housing The disposal will be conditional on a successful planning consent; the application has yet to be made.</p> | <p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> | <p>October 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Central</p> | <p>Relevant internal and external stakeholders.</p> | <p>Tristram Hill, Strategic Asset Manager, Tel: 07849 079787 Email: tristram.hill@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>There will be an exempt annex with details of the commercial transaction.</p> |

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| 12. | <p>The disposal of former playing fields at Angus Court, Westtown, Peterborough - KEY/06JAN20/02 Approval to dispose of former playing fields and Angus Court</p> | <p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> | <p>October 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>West</p> | <p>A number of consultation events for local residents have been held for both the proposed disposal of land at Angus Court and the creation of new facilities at Thorpe Lea Meadows. Planning approval was secured for the new facilities at Thorpe Lea Meadows. These works are now completed. Consultation and information events to discuss the Council's plans to dispose of land at Angus Court and the creation of a new public play area, were held at West Town Academy took place on 1 November 2018 and 7 March 2019</p> | <p>Tristram Hill, Strategic Asset Manager, Tel: 07849 079787 Email: tristram.hill@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| <p>13. Refurbishments to a Peterborough City Council owned building – KEY/17JAN20/01 The decision is to proceed with refurbishments to a PCC owned building; this building was previously Ofsted Registered as a Children’s Home providing Short Breaks/Respite to children and young people with disabilities and complex needs. The in-house provision was re-designated in November 2018. The premises will now be redeveloped to enable single occupancy residency for a child/young person.</p> <p>This item has been added to the Forward Plan so we are able to proceed with the plans, if/when funding is received from NHSE. The procurement, and the works, need to progress as expediently as possible to allow transition of the child/young person into a residence which has been specifically designed to meet need.</p> | <p>Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills and University</p> | <p>October 2020</p> | <p>Children and Education Scrutiny Committee</p> | <p>Dogsthorpe</p> | <p>Relevant internal and external stakeholders.</p> <p>As a formal tender process has not commenced, a formal consultation with the nearby residents has not yet been undertaken.</p> | <p>Zoe Redfern-Nichols, Commissioner - Zoe.Redfern-Nichols@peterborough.gov.uk 07583 040523</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| <p>14. Approval for Framework for Early Intervention and Prevention Services KEY/27APR20/02 - Approval for Pseudo Framework for the commissioning of Early Intervention and Prevention Services in Peterborough</p> | <p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health</p> | <p>March 2021</p> | <p>Adults and Communities Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal and external stakeholders.</p> | <p>Sarah Bye, Senior Commissioner for Early Intervention and Prevention. Email: sarah.bye@camb ridgeshire.gov.uk Tel: 07468 718793</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |
| <p>15. Re-implementation of the Millfield, New England, Eastfield and Embankment Public Space Protection Order – KEY/11MAY20/01 The current PSPO for Millfield, New England, Eastfield and Embankment expires in July 2020. Orders can be extended for a further 3 years provided that they are reviewed and extended prior to the order expiring. This decision request will consider the enforcement levels of the current order carried out in the last 3 years, current crime and anti-social behaviour levels for the order area and the outcomes of the consultation with the public and interested parties.</p> | <p>Councillor Irene Walsh, Cabinet Member for Communities</p> | <p>October 2020</p> | <p>Adults and Communities Scrutiny Committee</p> | <p>Central , North, Park and East Wards</p> | <p>Relevant internal and external stakeholders.</p> <p>A consultation will be carried out with the Police & Crime Commissioner, Chief Constable, Ward Councillors, Key Interested Parties directly. A 28 day public consultation will be made available to the public and all other interested parties online on the council's website, with hard copies available on request.</p> | <p>Laura Kelsey, Senior Problem Solving Officer, T: 01733 453563 laura.kelsey@pet erborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| <p>16. Award of Community Alarm (Lifeline) Contract to commence 1/4/2021 – KEY/8JUN20/01 Award of Lifeline contract to successful bidder following formal procurement process.</p> | <p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health</p> | <p>November 2020</p> | <p>Adults and Communities Scrutiny Committee</p> | <p>All wards.</p> | <p>Relevant internal and external stakeholders.</p> <p>Public consultation through PCC medium term financial strategy 2020-21</p> | <p>Diana Mackay, Commissioner. diana.mackay@cambridgeshire.gov.uk, 07879 430819</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |
| <p>17. Supply of Agency Staff to the Council – KEY/8JUN20/02 Framework Agency contracts for the supply of staff to the Council expire in September 2020. This process puts in place a replacement set of contract(s).</p> | <p>Councillor Mohammed Farooq, Cabinet Member for Digital Services and Transformation</p> | <p>October 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>All wards.</p> | <p>Relevant internal and external stakeholders.</p> <p>Normal Contract, no further consultation required further than affected internal stakeholders</p> | <p>Pete Carpenter, Acting Corporate Director Resources, 01733 452520, peter.carpenter@peterborough.gov.uk</p> | <p>Analysis of options and recommended solution</p> |
| <p>18. Acquisition of a freehold commercial property in Peterborough City Centre – KEY/8JUN20/03 - Acquisition of a freehold property for a community hub.</p> | <p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> | <p>October 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Central</p> | <p>Relevant internal and external stakeholders.</p> | <p>Tristram Hill, Strategic Asset Manager, Tel: 07849 079787 Email: tristram.hill@peterborough.gov</p> | <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> |

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| <p>19. Approval of the adoption of Child Yield Multipliers (0-16 age range) - KEY/06JUL20/02 - To approve the adoption of child yield multipliers for children in the 0-16 age range in order to better inform the planning of early years and education places in new communities and growing communities</p> | <p>Cabinet</p> | <p>16 November 2020</p> | <p>Children and Education Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal and external stakeholders.</p> | <p>Clare Buckingham-Strategic Education Places Planning Manager (Cambridgeshire and Peterborough) 01223 699779 clare.buckingham@cambridgeshire.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p> |
| <p>20. Mental Health and Autism (Adults) Accommodation Framework - KEY/20JUL20/03 The Award of a Framework for the provision of accommodation based support for Adults with Mental Health needs and/or Autism.</p> | <p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health</p> | <p>October 2020</p> | <p>Adults and Communities Scrutiny Committee</p> | <p>All</p> | <p>No further consultation undertaken</p> | <p>Sarah Bye, Senior Commissioner, Tel:07468 718793, Email: sarah.bye@camb ridgeshire.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| <p>21. Approval for contract to be awarded to Skanska to deliver detailed design and full business case for A1260 Nene Parkway Junction 32 to Junction 3 improvement scheme - KEY/17AUG20/03 The Council has previously received funding of £352.4k from the Cambridgeshire and Peterborough Combined Authority (CPCA) to deliver the strategic outline business case and outline business case for A1260 Nene Parkway Junction 32 to Junction 3 improvement scheme. Now that these stages are complete, the CPCA is in the process of awarding a further £500k so that the detailed design and full business case can be undertaken. The additional funding for the scheme subject to approval will now total £852.4k. Approval is required for the contract to be awarded to Skanska to undertake detailed design and full business case for the scheme.</p> | <p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> | <p>October 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Hargate & Hempsted Ward and Orton Longueville Ward</p> | <p>Consultation will be undertaken with members of the public and relevant to inform the detailed design.</p> | <p>Lewis Banks, Principal Sustainable Transport Planning Officer, Tel: 01733 317465, Email: lewis.banks@petborough.gov.uk</p> | <p>Currently the relevant documents for this decision are not available. The minutes of the CPCA Board meeting scheduled for 5 August 2020 will serve as confirmation of the additional grant funding award. The minutes and any supporting documents will be provided once they are made available.</p> |

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|------------------------------|---|---|-------------------------------|--|-------------------------|--|---|---|
| 22. | <p>Tender for the services of the Dementia Resource Centre Peterborough - KEY/17AUG20/04 - The re-procurement of the Dementia Resource Centre and its services</p> | Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health | October 2020 | Health Scrutiny Committee | All Wards | Consultations with internal and external stakeholders have taken place | Jaynee Ramsurun, Assistant Commissioner - Mental Health, Tel: 07881 500 801 Email: Jaynee.ramsurun@cambridgeshire.gov.uk | Service specification, Cambridge and Peterborough Dementia Strategy |
| 23. | <p>Dedication of common land at Tenter Hill – KEY/31AUG20/01 To approve the dedication of land to village green status at Tenter Hill.</p> | Councillor Steve Allen, Cabinet Member for Housing, Culture and Recreation | October 2020 | Growth, Environment and Resources Scrutiny Committee | Fletton and Stangr ound | Relevant internal and external stakeholders. Consultation has taken place between the ward councillor, PCC Legal and the planning department. | Tristram Hill. Strategic Asset Manager, 07849 079787, tristram.hill@pete rborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |

| KEY DECISION REQUIRED | | DECISION MAKER | DATE DECISION EXPECTED | RELEVANT SCRUTINY COMMITTEE | WARD | CONSULTATION | CONTACT DETAILS / REPORT AUTHORS | DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER |
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| 24. | Integrated Community Equipment Service – KEY/31AUG20/03 Contract extension to 31/3/2022 | Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health | October 2020 | Adults and Communities Scrutiny Committee | All wards. | Relevant internal and external stakeholders No additional consultations have been conducted in respect of this decision | Diana Mackay, Commissioner (Adults), 07879 430819, diana.mackay@cambridgeshire.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |

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| 25. | <p>Purchase of new Fleet and Plant for Environment Base Services – KEY/31AUG20/04 Approval for Capital funding to be released from the capital programme to fund the purchase of new fleet and plant for delivering Environment Base Services delivered by Peterborough Limited.</p> | <p>Councillor Marco Cereste , Cabinet Member for Waste, Street Scene and the Environment</p> | <p>October 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>All wards</p> | <p>Relevant internal and external stakeholders</p> | <p>Kitran Eastman, Managing Director, Peterborough Ltd kitran.eastman@peterboroughlimited.co.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |
| 26. | <p>8 month extension to the Interim, Respite and Reablement beds in Peterborough – KEY/14SEP20/01 The Interim, Respite and Reablement beds in Peterborough are due to expire on 31/03/2021. An extension to 27/11/2021 is requested in order to allow an assessment and redevelopment of a new step up/step down service to reduce hospital admission and facilitate hospital discharge.</p> | <p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Public Health</p> | <p>October 2020</p> | <p>Adults and Communities Scrutiny Committee</p> | <p>All wards</p> | <p>None - not needed at this stage</p> | <p>Alison Bourne, Commissioner, Tel: 01223 703584 Email: alison.bourne@cambridgeshire.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| 27. | <p>Pupil Forecasts – Adoption of Multipliers for Forecasting Education Provision Arising from New Developments – KEY/28SEP20/01</p> <p>To approve the adoption of child yield multipliers which are one of the forecasting tools used in the planning of education provision in new and expanding communities and inform.</p> | <p>Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills and University</p> | <p>November 2020</p> | <p>Children and Education Scrutiny Committee</p> | <p>All Wards</p> | <p>None specifically. This is a forecasting tool but part of the work to develop it involves surveying recent new communities e.g. The Hamptons, Paston and Cardea</p> | <p>Clare Buckingham, Strategic Education Place Planning Manager for Cambridgeshire and Peterborough, 01223 699779 clare.buckingham@cambridgeshire.gov.uk</p> | <p>Methodology Paper from Business Intelligence Service will be an Appendix to the Report</p> |
| 28. | <p>Disposal of Whitworth Mill – KEY/28SEP20/02</p> <p>The decision concerns a proposal to sell Whitworth Mill to an under bidder following the withdrawal of the previous bidder.</p> | <p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> | <p>October 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Fletton and Stangr ound</p> | <p>Relevant internal and external stakeholders.</p> <p>The proposal to dispose of the property was subject to an open market bidding process from November 2019 to January 2020</p> | <p>Dave Anderson Interim Development Director Tel: 07810 839657 Email: Dave.Anderson@peterborough.gov.uk</p> | <p>Property Agents report</p> |

| EY DECISION REQUIRED | | DECISION MAKER | DATE DECISION EXPECTED | RELEVANT SCRUTINY COMMITTEE | WARD | CONSULTATION | CONTACT DETAILS / REPORT AUTHORS | DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER |
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| 29. | <p>Proposed transfer of the management for the Energy Hub from the CPCA to PCC – KEY/28SEP20/03</p> <p>The Energy Hub is one of five hubs created and funded by Central Government, which aims to advance new energy schemes, energy saving programmes, carbon reduction and promote renewables. One of the partners of the Hub is required to act as the coordinating and employing organisation. Until now this has been the CPCA, but subject to agreeing suitable terms it is intended that this role will pass to PCC.</p> | <p>Councillor Marco Cereste , Cabinet Member for Waste, Street Scene and the Environment</p> | <p>October 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal and external stakeholders.</p> | <p>Elliot Smith, Commercial Manager - Smart Energy, Infrastructure and Regeneration, elliott.smith@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |
| 30. | <p>Agency Worker extensions – KEY/28SEP20/04</p> <p>Authority to extend the current corporate frameworks with agency worker providers for social care, and extend with Reed via the MSTAR framework for the provision of non-social care agency workers.</p> | <p>Councillor David Seaton, Cabinet Member for Finance</p> | <p>October 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal and external stakeholders.</p> <p>Legal and Procurement</p> | <p>Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: peter.carpenter@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| 73 | <p>31. Sale of the freehold of the London Road Stadium and the Allia Business Centre – KEY/12OCT20/01 Sale of the freehold of the London Road Stadium and the Allia Business Centre</p> | <p>Councillor David Seaton, Cabinet Member for Finance</p> | <p>January 2021</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Fletton and Stanground</p> | <p>Relevant internal and external stakeholders.</p> | <p>Pete Carpenter, Acting Corporate Director Resources, Tel: 01733 452520, Email: peter.carpenter@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> |

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| 32. | Additional Highway Maintenance Funding – KEY/26OCT20/01 - To approve additional funding in 2020/2021 | Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments | November 2020 | Growth, Environment and Resources Scrutiny Committee | All wards | Prior to works taking place we will be advising the residents of the planned works and submitting the required Temporary Traffic Regulation Orders (TTRO's) for the works where closures are needed. | Martin Brooker, District Highway Maintenance Manager, 07753 564770 & martin.brooker@peterborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| 33. 74 | Towns Fund - Heads of Terms – KEY/26OCT20/02 The Leader to sign heads of terms which will include; allocated Towns Fund budget and financial profile, list of projects to receive funding, recommended assurance route for business cases, and key conditions and requirements. | Councillor Holdich, Leader of the Council and Member of the Cambridgeshire and Peterborough Combined Authority | October 2020 | Growth, Environment and Resources Scrutiny Committee | Depending on which projects will be included in the heads of terms, it will impact several wards around the city centre. | Towns Investment Plan was submitted in July, which set out the stakeholder engagement to submit the projects. | Helena Hansen-Fure, Project Manager, 07970 493134, helena.hansen-fure@peterborough.gov.uk | We are expecting to receive the feedback from MHCLG in October. Public information already available on https://www.peterborough.gov.uk/council/planning-and-development/regeneration/towns-fund |

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| 34. | Award of Peterborough City Council (PCC) Trade Waste to Aragon Direct Services - KEY/26OCT20/03 - To Allow Aragon Direct Services to collect PCC's office trade waste. | Councillor Marco Cereste, Cabinet Member for Waste, Street Scene and Environment | December 2020 | Growth, Environment and Resources Scrutiny Committee | N/A | Internal PCC officers who manage the current Trade Waste Contract | James Collingridge, Head of Environmental Partnerships, 01733 864736, james.collingridge@peterborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| 35. | To approve the awarding of a care contract for Bishopsfield and St Edmunds extra care schemes - KEY20/9NOV20/01 - Contract approval following a competitive tendering exercise. | Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health | December 2020 | Adults and Communities Scrutiny Committee | Paston & Walton and Hampt on Vale | Relevant internal and external stakeholders. Further consultation will also be undertaken with service users after the Covid-19 restrictions are eased. | Lynne O'Brien Commissioner Tel:0777 667 9591 Email:lynne.o'brien@cambridgeshire.gov.uk | It is not anticipated there will be any documents other than the report and relevant appendices to be published. |
| 36. | Peterborough Builds Back Better / Cafe Culture project - KEY20/9NOV20/02 - Governance processes for CPCA grant of £800,000 | Councillor Holdich, Leader of the Council and Member of the Cambridgeshire and Peterborough Combined Authority | November 2020 | Growth, Environment and Resources Scrutiny Committee | Central | N/A | Jay Wheeler, Economic Development, Tel:07951 942995, Email: jay.wheeler@peterborough.gov.uk | Part 3, Delegations Section 3 - Executive Functions 3.6.5 |

| KEY DECISION REQUIRED | | DECISION MAKER | DATE DECISION EXPECTED | RELEVANT SCRUTINY COMMITTEE | WARD | CONSULTATION | CONTACT DETAILS / REPORT AUTHORS | DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER |
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| 37. | <p>Recommission Children and Young People's Emotional Wellbeing and Mental Health Services in Peterborough and Cambridgeshire – KEY/16NOV20/01</p> <p>To approve a Section 76 Agreement with Cambridgeshire and Peterborough Clinical Commissioning Group for the delivery and Children and Young People's Emotional Wellbeing and Mental Health Services.</p> | <p>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and University</p> | <p>February 2021</p> | <p>Children and Education Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal and external stakeholders.</p> | <p>Helen Andrews, Children's Commissioner, 01223 728577 Helen.Andrews@cambridgeshire.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |
| 38. | <p>Heads of Terms for Peterborough's Towns Fund Investment Plan – KEY/16NOV20/02</p> <p>The Cabinet will be asked to agree the terms of an award of funding from the UK Government in support of the projects set out in Peterborough's submission to the Towns Fund</p> | <p>Cabinet</p> | <p>16 November 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>All Wards</p> | <p>There was consultation via the Towns Board prior to submission of the bid. Further consultation will be undertaken once it is known which projects are to be supported by the Government</p> | <p>Dave Anderson 01733 452468 Dave.Anderson@peterborough.gov.uk</p> | <p>Letter of award from Government may contain some exempt clauses.</p> |

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| <p>39. Decision to re-establish a Housing Revenue Account - KEY/16NOV20/03 The decision recommended is that the Council agrees to re-establish a Housing Revenue Account, enabling the authority to begin a programme of housing development and acquisition of affordable social housing to meet local housing need.</p> | <p>Cabinet</p> | <p>11 January 2021</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>All Wards</p> | <p>This decision follows and earlier decision of the Council to explore the option of re-opening the Housing Revenue Account. The decision to move forward with the proposal has been shared with local Housing Associations for comment.</p> | <p>Mohamed Hussein, mohamed.hussein@peterborough.gov.uk, 07866474953</p> | <p>Housing Revenue Account Business Case.</p> |

PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

KEY DECISIONS TO BE TAKEN IN PRIVATE

| <i>KEY DECISION REQUIRED</i> | <i>DECISION MAKER</i> | <i>DATE DECISION EXPECTED</i> | <i>RELEVANT SCRUTINY COMMITTEE</i> | <i>WARD</i> | <i>CONSULTATION</i> | <i>CONTACT DETAILS / REPORT AUTHORS</i> | <i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i> |
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| Peterborough Limited Update | Shareholder Cabinet Committee | 9 November 2020 | Growth, Environment and Resources Scrutiny Committee | All Wards. | Relevant internal and external stakeholders | Steve Cox – Executive Director, Place and Economy, steve.cox@peterborough.gov.uk | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> |

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

NON-KEY DECISIONS

| <i>DECISION REQUIRED</i> | <i>DECISION MAKER</i> | <i>DATE DECISION EXPECTED</i> | <i>RELEVANT SCRUTINY COMMITTEE</i> | <i>WARD</i> | <i>CONSULTATION</i> | <i>CONTACT DETAILS / REPORT AUTHORS</i> | <i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i> |
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| <p>Extension to the Mental Health Anti-Stigma Contract until 31st March 2021 – Cambridgeshire, Peterborough and South Lincolnshire (CPSL) will deliver mental health anti-stigma work across Peterborough and Cambridgeshire through a joint contract between PCC and CCC (led by CCC). It is a 3 year contract (1st June 2017 – 31st May 2020) that was extended to 30th November 2020 because a procurement was not possible in the Spring because of Covid-19. An extension to the 31st March 2021 is required to maintain the continuity of services whilst the procurement process is completed and cover off any delays.</p> | <p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health</p> | <p>November 2020</p> | <p>Health Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal and external stakeholders</p> | <p>Kathy Hartley, Public Health Consultant, Kathy.Hartley@petborough.gov.uk, 07920 160361</p> | <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> |

PREVIOUSLY ADVERTISED DECISIONS

| <i>DECISION REQUIRED</i> | | <i>DECISION MAKER</i> | <i>DATE DECISION EXPECTED</i> | <i>RELEVANT SCRUTINY COMMITTEE</i> | <i>WARD</i> | <i>CONSULTATION</i> | <i>CONTACT DETAILS / REPORT AUTHORS</i> | <i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i> |
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| 80 | <p>1. Disposal of former Barnack Primary School caretaker house - Delegate authority to the Corporate Director of Growth and Regeneration to dispose of the property.</p> | <p>Councillor Seaton, Cabinet Member for Finance</p> | <p>October 2020</p> | <p>Growth, Environment & Resources Scrutiny Committee</p> | <p>NVA</p> | <p>Relevant internal and external stakeholders.</p> | <p>Stuart Macdonald, Property Manager. Tel: 07715 802 489. Email: stuart.macdonald@peterborough.gov.uk Bill Tilah (Bill.Tilah@nps.co.uk)</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> |

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| 2. | <p>Approval of the leasehold disposal of a brownfield site to a care provider – A site has been found for a care home and the Council are currently looking into a leasehold disposal to a care provider who will build a care facility and then contract to provide services to the Council.</p> | <p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p> | <p>October 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Park Ward</p> | <p>Relevant internal and external stakeholders.</p> <p>A forum has been set up by the Combined Authority involving representatives from finance, legal, property and social care.</p> | <p>Tristram Hill - Strategic Asset Manager, 07849 079787, tristram.hill@nps.co.uk</p> | <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> |
| 3. | <p>Approval of Funding for the BID project - To approve the provision of funding for the BID project</p> | <p>Councillor Seaton, Cabinet Member for Finance</p> | <p>October 2020</p> | <p>Growth, Environment and Resources Scrutiny Committee</p> | <p>Central Ward</p> | <p>No formal consultation has been done, a programme of business consultation is planned to take place</p> | <p>Jay Wheeler, Economic Development Manger and Dave Anderson Interim Development Director Tel: 01733 452468 Email: dave.anderson@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| <p>4.</p> <p>Modern Slavery Statement To review and agree for publication an updated Statement in compliance with the Modern Slavery Act 2015.</p> | <p>Councillor Walsh, Cabinet Member for Communities</p> | <p>October 2020</p> | <p>Adults and Communities Scrutiny Committee</p> | <p>All wards</p> | <p>Relevant internal and external stakeholders.</p> | <p>Rob Hill, Assistant Director: Public Protection, rob.hill@peterborough.gov.uk</p> <p>Amy Brown, Senior Lawyer and Deputy Monitoring Officer, Amy.brown@peterborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| 5. | Leisure Facility Options Appraisal - Cabinet Member approval to proceed with the development of a business case to test the viability of a new leisure facility in the city | Councillor Steve Allen, Cabinet Member for Housing, Culture and Recreation | October 2020 | Adults and Communities Scrutiny Committee | N/A | None at this stage | Dave Anderson Interim Development Director Tel: 07810 839657 Email: Dave.Anderson@peterborough.gov.uk | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |
| 6. | Adoption of Housing Related Support Commissioning Strategy - A Housing Related Support Strategy is being developed for Peterborough and Cambridgeshire. This will set out the commissioning intentions for Housing Related Support Services and identify the commissioning priorities for 2021/22. Once adopted an Action plan will also be developed to monitor implementation. | Councillor Steve Allen, Cabinet Member for Housing, Culture and Recreation | October 2020 | Adults and Communities Scrutiny Committee | N/A | N/A | Lisa Sparks, Commissioner - Housing Related Support, Tel: 07900163590, Email: lisa.sparks@cambridgeshire.gov.uk | Housing Related Support Strategy, Cambridgeshire and Peterborough |

| DECISION REQUIRED | DECISION MAKER | DATE DECISION EXPECTED | RELEVANT SCRUTINY COMMITTEE | WARD | CONSULTATION | CONTACT DETAILS / REPORT AUTHORS | DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION |
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| <p>7. Approval for the Council to collaborate with Peterborough Investment Partnership on proposals to develop a new Swimming Pool and Leisure Facility The report will seek the approval of Cabinet for the Council to work with the PIP with the aim of constructing a new Pool and Leisure Facility at Pleasure Fair Meadows with the PIP managing the completion of construction to the Council's specification and the Council concluding a commercial agreement with the PIP to allow the Council or its selected contractor to operate the completed facility.</p> | Cabinet | 16 November 2020 | Growth, Environment and Resources Scrutiny Committee | Fletton and Stanground | Consultation will be held with users as the proposals are developed and with local residents during the pre-planning period | Dave Anderson Interim Development Director, 01733 452468 Dave.Anderson@Peterborough.gov.uk | Consultant's Report by Leisure consultants SLC |
| <p>8. COVID Local Economic Recovery Strategy (LERS) - Comment on the draft strategy prepared by Cambridgeshire and Peterborough Combined Authority (CPCA)</p> | Cabinet | November 2020 | Growth, Environment and Resources Scrutiny Committee | All Wards | Relevant internal and external stakeholders. | Tom Hennessy (tom.hennessy@opportunitypeterborough.co.uk) and Steve Cox (steve.cox@peterborough.gov.uk) | It is not anticipated that there will be any documents other than the report and relevant appendices to be published. |

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| <p>85</p> <p>9. Anti-Stigma Mental Health Work - Decision to delegate authority to Cambridgeshire County Council to jointly procure mental health anti-stigma work via a Request for Quote Process. The contribution would be £10,000 per annum to an overall budget of £38,000. There is currently a joint contract in place but no partnership agreement and the aim is to re-commission this work because the contract expires on 30th November 2020. Authority is required to enter a delegation and partnership agreement with CCC.</p> | <p>Cabinet</p> | <p>1 December 2020</p> | <p>Health Scrutiny Committee</p> | <p>All Wards</p> | <p>This is an existing contract that has a huge amount of service user involvement.</p> | <p>Kathy Hartley, Consultant in Public Health, Tel: 07795557595, Email: kathy.hartley@pet-erborough.gov.uk</p> | <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> |

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| <p>10. Variation to the delegation agreement between Peterborough City Council (PCC) and Cambridgeshire County Council (CCC) regarding the delivery of the Healthy Child Programme (HCP) across Peterborough and Cambridgeshire This decision seeks authorisation to vary the Delegation and Partnering agreement to account for the increase in the value of PCC financial contributions to CCC in respect of the Agenda for Change pay increase. Agenda for Change is a nationally agreed UK-wide package of pay, terms and conditions for NHS staff. Under this deal, which came into effect in 2018, was the agreement for all NHS staff employed at the top pay points at bands 2-8c were to receive a 6.5% cumulative pay increase over a 3 year period.</p> | <p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health</p> | <p>October 2020</p> | <p>Health Scrutiny Committee</p> | <p>All Wards</p> | <p>Relevant internal and external stakeholders</p> | <p>Amy Hall, Children's Public Health Commissioning Manager, 07583040529</p> | <p>CMDN to authorise delegation of HCP commissioning functions from PCC to CCC - https://democracy.peterborough.gov.uk/mg/issueHistoryHome.aspx?IId=22331&PlanId=395&RPID=0</p> |

PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES

| <i>DECISION TAKEN</i> | <i>DECISION MAKER</i> | <i>DATE DECISION TAKEN</i> | <i>RELEVANT SCRUTINY COMMITTEE</i> | <i>WARD</i> | <i>CONSULTATION</i> | <i>CONTACT DETAILS / REPORT AUTHORS</i> | <i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i> |
|------------------------------|------------------------------|-----------------------------------|---|--------------------|----------------------------|--|--|
| None. | | | | | | | |

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Draft Growth, Environment and Resources Scrutiny Committee Work Programme 2020/2021

Updated: 2 November 2020

| Meeting Date | Item | Indicative Timings | Comments |
|--|--|--------------------|----------|
| <p>28 SEPTEMBER 2020 <i>Draft Report 9 September</i> <i>Final Report 16 September</i></p> | <p>Co-opted Member Report To agree to the appointment of co-opted members to the committee for the municipal year 2019/2020</p> <p>Contact Officer: David Beauchamp, Democratic Services Officer</p> | | |
| | <p>COVID-19 Response and Recovery This report updates the Committee on the work undertaken by Place and Economy in response to the Covid-19 crisis and the impact of the crisis on services.</p> <p>Contact Officer – Steve Cox</p> | | |
| | <p>Review – Task and Finish Group to Inform the Development of an Air Quality Ambition Statement Action Plan This report provides an opportunity for the Committee to review progress on the outcomes of the Task and Finish Group.</p> <p>Contact Officer: Charlotte Palmer</p> | | |
| | <p>Opportunity Peterborough This report provides an update on the activities and achievements of Opportunity Peterborough; to provide an overview of the opportunities and challenges that face the company in the very near future; and to provide information to the Committee for its consideration regarding the continued funding of the company.</p> | | |

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| | <p>Contact Officer: Tom Hennessy</p> | | |
| | <p>Suspension of Affixing Council Seal Legal Documentation The purpose of this report is for the Growth, Environment and Resources Scrutiny Committee note the decision taken by the Chief Executive under Part 4, Section 4.6.1 of the constitution, which permits the Chief Executive to undertake emergency action.</p> <p>Contact Officer: Israr Ahmed</p> | | |
| | <p>Review Of 2019/2020 And Work Programme For 2020/2021 To review the work undertaken during 2019/20 and to consider the work programme of the Committee for 2020/2021</p> <p>Contact Officer: Paulina Ford, Democratic Services Officer</p> | | |
| | <p>Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p>Contact Officer: David Beauchamp, Democratic Services Officer</p> | | |
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| <p>10 NOVEMBER 2020 <i>Draft Report 22 October</i> <i>Final Report 29 October</i></p> | <p>Portfolio Progress Report - Cabinet Member for Waste, Street Scene and the Environment This report provides the Growth, Environment and Resources Scrutiny Committee with overview service reviews and provides updates on the progress of items</p> | | |

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| | <p>under the responsibility of the Cabinet Member for Waste, Street Scene and the Environment.</p> <p>Contact Officer: James Collingridge / Charlotte Palmer / Steve Cox</p> | | |
| | <p>Rural Estates Update This report is presented at the request of the Committee to provide an update on the rural estate</p> <p>Alex Gee / Felicity Paddick</p> | | |
| | <p>Monitoring Scrutiny Recommendations To monitor progress made on recommendations made at the previous meeting.</p> <p>Contact Officer: David Beauchamp, Democratic Services Officer</p> | | |
| | <p>Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p>Contact Officer: David Beauchamp, Democratic Services Officer</p> | | |
| | <p>Work Programme 2020/2021 To consider the Work Programme for 2020/2021</p> <p>Contact Officer: David Beauchamp, Democratic Services Officer</p> | | |
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| 11 NOVEMBER 2020 Joint Scrutiny of the Budget Meeting | Medium Term Financial Strategy 2021/22 to 2023/24 - Contact Officer: Peter Carpenter | | |
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| 13 JANUARY 2021 <i>Draft Report 16 December</i> <i>Final Report 23 December</i> | Update on Culture and Leisure Services Contact Officer: Adrian Chapman | | |
| | Portfolio Progress Report for the Cabinet Member for Strategic Planning and Commercial Strategy and Investments including Peterborough Highway Services Annual Report / Skanska and NPS Annual Report Contact Officer: Steve Cox | | |
| | Monitoring Scrutiny Recommendations To monitor progress made on recommendations made at the previous meeting. Contact Officer: David Beauchamp, Democratic Services Officer | | |
| | Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee. Contact Officer: David Beauchamp, Democratic Services Officer | | |
| | Work Programme 2020/2021 | | |

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| | To consider the Work Programme for 2020/2021 Contact Officer: David Beauchamp, Democratic Services Officer | | |
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| 10 FEBRUARY 2021 Joint Scrutiny of the Budget Meeting | Medium Term Financial Strategy 2021/22 to 2023/24 - Contact Officer: Peter Carpenter | | |
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| 10 MARCH 2021 <i>Draft Report 19 February</i> <i>Final Report 26 February</i> | Portfolio Progress Report for the Cabinet Member for Digital Services and Transformation to include the Serco Annual Report and updates on CityFibre and 5G. Contact Officer: Steve Cox | | |
| | Place and Economy Covid-19 Update Contact Officer: Steve Cox | | |
| | E Scooter Review Contact Officer: Charlotte Palmer | | |
| | Monitoring Scrutiny Recommendations To monitor progress made on recommendations made at the previous meeting. Contact Officer: David Beauchamp, Democratic Services Officer | | |
| | Forward Plan of Executive Decisions That the Committee identifies any relevant items for | | |

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| | inclusion within their work programme which are relevant to the remit of this Committee. Contact Officer: David Beauchamp, Democratic Services Officer | | |
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| Pending for 2020/2021 | One-year review of Task and Finish Group to Review Fly-Tipping and Waste Policy Contact Officer: James Collingridge / Richard Pearn | | |
| | January: 12 month review – Task and Finish Group to Inform the Development of an Air Ambition Statement Action Plan | | |
| | Mass Transit Review | | |
| | March – Peterborough City Council’s Long Term Approach to Encouraging Use of Sustainable Modes of Transport. | | |
| | Active Lifestyles Strategy Contact Officer – Adrian Chapman | | |
| | Decision to re-establish a Housing Revenue Account Contact Officer – Mohamed Hussein | | |